



# THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

BY-LAW No. 77-2021

## A BY-LAW TO ESTABLISH A GENERAL TARIFF OF FEES AND CHARGES

**WHEREAS** *Section 391 of the Municipal Act, 2001, S.O. C.25, as amended,* provides that a municipality may pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control; and

**WHEREAS** *Section 253(2) of the Municipal Act, 2001, S.O. C.25, as amended,* states that a clerk shall, within a reasonable time, provide a certified copy under seal of the municipality of any record subject to the Municipal Freedom of Information and Protection of Privacy Act, to any applicant who pays the fee established by Council; and

**WHEREAS** *Section 385 of the Municipal Act, 2001, S.O. C.25, as amended,* provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceeding under Part XI of said Act; and

**WHEREAS** *Section 69(1) of the Planning Act, R.S.O. 1990, C. P.13, as amended,* provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters; and

**WHEREAS** *Section 23 of the Order-in-Council 2688/93* provides for a municipality to set a fee structure for lottery licensing; and

**WHEREAS** all public notices required by By-Law No. 1681-12 have been given;

**NOW THEREFORE** the Council of The Corporation of the Municipality of Red Lake hereby **ENACTS AS FOLLOWS:**

1. The fees and charges for the municipal services, activities, information and use of property which are set out in the listed below schedules to this by-law shall be imposed.

Schedule

- "A" Administration
- "B" Red Lake Airport
- "C" Cochenour Arena Ice Policy
- "D" Rental Agreement
- "E" Red Lake Community Centre
- "F" Custom Works (Rental & Labour Rates)
- "G" Miss McKenzie II
- "H" Civil Marriage Services
- "I" Planning
- "J" Red Lake Fire and Rescue Services Fees
- "K" Water and Sewage Fees
  - "K-1" Water Service Rates
  - "K-2" Waste Water (Sewage) Service Rates
  - "K-3" Water/Sewage Service Form
  - "K-4" Hydrant Use Form
  - "K-5" Customer Contact Request Forms
- "L" Cemetery Rate Schedule
- "M" Waste Disposal Site Fees
- "N" Taxi Licence Fees
- "O" Entrance Permit

BY-LAW INDEX

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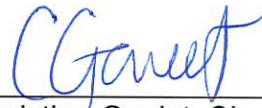
RD \_\_\_\_\_

MOSS \_\_\_\_\_

**READ a FIRST and SECOND TIME** this 22<sup>nd</sup> day of December, 2021



Fred Mota, Mayor

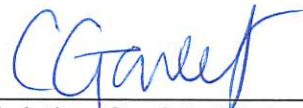


Christine Goulet, Clerk

**READ a THIRD TIME and FINALLY PASSED** this 22<sup>nd</sup> day of December, 2021



Fred Mota, Mayor



Christine Goulet, Clerk



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### ADMINISTRATION

#### GENERAL

|  |  |
|--|--|
| Tax Certificate                                  | \$ 60.00   |
| Certified True Copy                              | \$ 7.00 (for the first 5 signatures, \$2.00 per signature thereafter)  |
| Commissioner of Oath                             | \$ 30.00 (for the first 5 signatures, \$2.00 per signature thereafter) |
| Photocopying/Scanning                            |  |
| - Black and White                                | \$ 0.25 per page   |
| - Colour   | \$ 0.50 per page   |
| Computer Printout                                |  |
| - Black and White                                | \$ 0.25 per page   |
| - Colour   | \$ 0.50 per page   |
| Death Registration                               | \$ 25.00   |
| Administration Fee (if not classified elsewhere) | \$ 85.00   |
| Special Meeting of Council                       | \$ 350.00  |
| Faxes – Receipt only of fax message              | \$ 1.00 per page received  |
| Faxes – Sending of Fax Message                   | \$ 5.00 minimum fee plus \$1.00 per page                               |
| Verification – Water/Sewer, Taxes, Residency     | \$ 45.00 per letter  |
| Tax Sale (Tender Package)                        | \$ 25.00 (plus \$ 3.00 for postage/handling)                           |
| Land Appraisals                                  | Actual Cost or if performed by Corporation - \$75.00                   |
| Municipal Pins                                   | \$ 3.00  |
| Blue Boxes (Recycling)                           | \$ 10.00   |
| Composters - Large                               | \$ 50.00   |
| Composters - Small                               | \$ 9.00  |

#### FREEDOM OF INFORMATION REQUESTS

|  |                                |
|--|--------------------------------|
| Application Fee<br>(All other costs as per MFIPPA legislation)                                       | \$ 5.00 (no tax)               |
| Preparation/Research of Documents<br>(Consists of research, municipal staff costs and disbursements) | \$ 30.00/hour (1 hour minimum) |

#### REPRINT FEES

|                       |          |
|-----------------------|----------|
| Tax Bills             | \$ 5.00  |
| Water/Sewage Bills    | \$ 5.00  |
| Mortgage Listing Fees | \$ 10.00 |

#### LOTTERY LICENSING FEES

|                           |               |
|---------------------------|---------------|
| (1) Bingo                 | 1% of Prizes  |
| (2) Media Bingo           | 3% of Prizes  |
| (3) Break Open Ticket     | 1½% of Prizes |
| (4) Raffle                | 3% of Prizes  |
| (5) Bazaar - Raffle/Bingo | 2% of Prizes  |
| - Per Wheel/Day           | \$ 10.00      |



## ADMINISTRATION

### ADMINISTRATION FEE – CREDIT CARD

Credit card payments for Commercial, Multi Residential, Industrial and Large Industrial Property Taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount.

Credit card payments for Residential Property Taxes shall be limited to current year property taxes for one (1) Residential Property without surcharge.

Credit card payments for second and subsequent Residential Property Taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount.

Credit card payments for arrears Residential Property taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount.

Credit card payments for Municipal Services, other than property taxation, may be made without surcharge.

### TAX REGISTRATION—REAL TAX FEES

#### ENGAGE PROFESSIONAL SERVICES

Set up files and prepare for tax registration \$ 400.00

Notices under the *Farm Debt Mediation Act* \$ 50.00 per notice

#### TAX REGISTRATION—PART 1

\$ 475.00

Obtain and analyze Title Search \*

Additional fees may apply for complex title searches

Prepare Tax Arrears Certificate and file folder

Execution Searches (Sheriff's Certificates) \$ 25.00 per name

Copies of Executions (Writs of Seizure and Sale) \$ 20.00 per writ

#### TAX REGISTRATION—PART 2

\$ 250.00 each

Register Tax Arrears Certificate

Register Cancellation Certificate, Tax Deed, or

Notice of Vesting when needed

Update Title Search

Prepare First Notices

Prepare Treasurer Statutory Declaration

Execution Searches (Sheriff's Certificates) \$ 25.00 per name

Corporate Searches \$ 50.00 per name

Mail Notice of Registration of a Tax  
Arrears Certificate ("First Notices") \$ 25.00 per notice\*\*

Additional Farm Debt Notices or Bankruptcy  
Notices \$ 100.00 Administrative Fee plus  
\$50.00 per notice \*\*

Additional First Notices \$ 100.00 Administrative Fee plus  
\$25.00 per notice \*\*

#### TAX REGISTRATION—PART 3

Update Title Search

Prepare Final Notices \$ 250.00

Mail Final Notices \$ 25.00 per notice \*\*

Additional Final Notices, if required \$ 100.00 administrative fee plus  
\$25.00 per notice \*\*

Municipality's Administrative Fee for Tax Registration \$ 100.00 plus 5% of all Real Tax  
Fees, when applied

\*\* Notices outside of Canada are \$60.00 extra





## ADMINISTRATION

### TAX REGISTRATION—REAL TAX FEES

#### TAX SALE

|   |   |
|---|---|
|   | \$ 1,100.00                             |
| Treasurers' Statutory Declaration, Advertisement, Tender Packages, Tender Opening Checklist, Notices to Higher and Lower Tenderer, Tender Rejection form, Payment into Court Requisition Auctioneer and surveying, if required are additional |   |
| Notices to Interested Parties and Public Trustee after payment into court has been made (Form 5)  | \$ 25.00 per notice                     |
| List a tax sale property with OntarioTaxSales.ca  | \$ 475.00 (Optional)                    |
| Re-advertise Tax Sale   | \$ 1,100.00                             |
| Apply for payment out of court of excess funds  | \$1,135.00 (Optional)                   |
| Municipal Administrative Fee for Tax Sale   | 5% of Real Tax Fee, <i>when applied</i> |

#### EXTENSION AGREEMENT

|  |           |
|--|-----------|
| Prepare Extension Agreement and present to Council for consideration | \$ 200.00 |
|--|-----------|

### RED LAKE MUNICIPAL PARKING LOTS ( 155 HOWEY STREET & 171 HOWEY STREET)

|                   |                     |
|-------------------|---------------------|
| Parking Only      | \$ 170.00 per annum |
| Parking and Hydro | \$ 330.00 per annum |

### ST. PAUL'S BAY PARKING LOT

|              |                    |
|--------------|--------------------|
| Parking Only | \$200.00 per annum |
|--------------|--------------------|

### CLOSING OF HIGHWAY

|                                  |                       |
|----------------------------------|-----------------------|
| Commercial or Industrial Closure | \$ 200.00 per Closure |
| Not for Profit/Charity Events    | No Charge             |

### AGCO LIQUOR SALE LICENCES – MUNICIPAL APPROVAL

|  |                           |
|--|---------------------------|
| Agency Letters of Approval (and in combination with Municipal Information Form, Letter of Non-Objection) (Building and Fire Dept.) | \$ 150.00 per application |
| Letter of Non-Objection  | \$ 50.00 per application  |
| Municipal Information Form   | \$ 50.00 per application  |

### OTHER DIRECT INCIDENTAL COSTS

Costs for other direct incidental items not considered above to be established as incurred, based on invoice cost plus fifteen (15%) percent.



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

AIRPORT FEE SCHEDULE

1. LANDING FEES

(a) TURBO AND JET AIRCRAFT

(i) Domestic

|                        |                      |
|------------------------|----------------------|
| 10,000 kg or less      | \$ 3.73 per 1,000 kg |
| 10,001 kg to 45,000 kg | \$ 5.09 per 1,000 kg |
| 45,001 kg or greater   | \$ 5.64 per 1,000 kg |
| Minimum Landing Fee    | \$ 18.59             |

(b) PISTON AIRCRAFT

(i) Domestic

|                     |         |
|---------------------|---------|
| Minimum Landing Fee | \$ 9.88 |
|---------------------|---------|

2. GENERAL TERMINAL CHARGES

AIRCRAFT SEATING

|               |           |
|---------------|-----------|
| 1 - 9         | \$ 18.76  |
| 10 - 15       | \$ 31.35  |
| 16 - 25       | \$ 48.29  |
| 26 - 45       | \$ 82.19  |
| 46 - 60       | \$ 128.87 |
| 61 - 89       | \$ 193.53 |
| 90 or greater | \$ 265.35 |



## **AIRPORT FEE SCHEDULE**

### **3. AIRCRAFT PARKING CHARGES**

| <u>Aircraft Weight</u> | <u>Daily Charge</u> | <u>Annual Charge</u> |
|------------------------|---------------------|----------------------|
| 2,000 kg or less       | \$ 12.31            | \$ 651.75            |
| 2,001 kg to 5,000 kg   | \$ 12.90            | \$ 755.00            |
| 5,001 kg to 10, 000 kg | \$ 20.81            | -                    |
| 10,001 kg to 30,000 kg | \$ 43.13            | -                    |
| 30,001 kg or greater   | \$ 62.52            | -                    |

### **4. LAND RENTAL RATE**

- (a) Light Industrial - Full Service with Apron Access  
Land \$ 1.86 per sq. m. per year (25% increase)
- (b) Light Industrial - Partial Service with Apron Access  
Land \$ 1.68 per sq. m. per year (25% increase)
- (c) Light Industrial - For the Purpose of Dispensing Aviation Fuels  
Land \$ 6.27 per sq. m. per year
- (d) Light Industrial – Full Service **without** Apron Access  
Land \$ 1.39 per sq. m. per year
- (e) Minimum Charge \$ 1080.71 per year (25% increase)

### **5. AIRPORT TERMINAL BUILDING**

- (a) Ticket Counter \$ 565.24 per sq. m. per year
- (b) Office Space \$ 465.87 per sq. m. per year
- (c) Baggage/Industrial Area \$ 285.72 per sq. m. per year
- (d) Conference Room (Rental) \$ 45.00 for first hour &  
\$ 16.75 each additional hour

### **6. RETAIL CONCESSION**

- (a) Concession Fee 7% of gross revenue per month
- (b) Retail Space \$ 106.09 per sq. m. per year

### **7. VEHICLE CONCESSION**

- (a) Concession Fee Minimum Guarantee \$ 427.45  
per month or 7% of gross revenue per  
month, whichever is greater
- (b) Counter Space \$ 59.23 per month
- (c) Vehicle Parking Four (4) Free stalls per month.  
Extra parking spots as per Vehicle  
Parking Rates.



## **AIRPORT FEE SCHEDULE**

### **8. VENDING MACHINES**

- |     |                  |                                |
|-----|------------------|--------------------------------|
| (a) | Concession Fee   | 7% of gross revenue per month  |
| (b) | Machine Space    | \$ 265.23 per year             |
| (c) | ATM/Cash Machine | 25% of gross revenue per month |

### **9. TV MONITORING ADVERTISING**

- \$ 38.00 per month for one 15 second advertisement
- \$ 68.00 per month for one 30 second advertisement
- \$ 106.00 per month for one 45 second advertisement
- \$ 136.00 per month for dedicated monitor

### **10. DISPLAY CASES**

- \$ 620.00 per year

### **11. PAMPHLET ADVERTISING**

- \$ 150.00 - full size (8.5" x 11") per year
- \$ 100.00 - half size per year

### **12. PAY TELEPHONE**

- As per agreement with Bell.

### **13. VEHICLE PARKING**

- Short Term
  - First 30 minutes free
  - \$ 2.00 per hour after 30 minutes
  - \$ 9.00 maximum per day
  - \$ 100.00 per 30 day period
- Long Term
  - \$ 9.00 per heater per day
  - \$ 2.00 per hour
  - \$ 9.00 maximum per day
  - \$ 100.00 per 30 day period

### **14. FUEL CONCESSION**

- |            |                     |
|------------|---------------------|
| Av Gas     | \$ 0.0992 per litre |
| Turbo Fuel | \$ 0.0484 per litre |

### **15. REGISTRATION FOR MOBILE REFUELING AND DEFUELING EQUIPMENT**

- \$ 0.0640 per kilogram gross weight per year

### **16. ENVIRONMENTAL FUEL STORAGE**

- \$ 0.0264 per litre tank storage capacity per year





## **AIRPORT FEE SCHEDULE**

### **17. AIRPLANE PLUG INS**

\$ 9.00 per day per heater

### **18. AIRPORT IMPROVEMENT FEE**

- a) There shall be levied and collected upon such class of persons the fee of \$20.30 per passenger for all passengers departing the Red Lake Airport via schedule flights be they regularly scheduled flights or air charter flights.

The fee is comprised as follows:

- i) \$ 7.85 Passenger Departure Fee
  - ii) \$ 12.45 Airport Improvement Fee
- b) The fee becomes due and payable to the Airport Manager or his/her designate immediately prior to boarding of the scheduled or charter flight by means of the purchase of a ticket from the automated parking machine or other form of purchase as determined by the Airport Manager or his/her designate.
- c) The failure to pay such fee will result in a departing passenger not being allowed to enplane or be subject to such other measures as deemed appropriate by the Airport Manager or his/her designate.
- d) The definition of "departing passenger" shall be construed to mean only those passengers who have a ticket indicating that departure is from Red Lake Airport and shall not be construed to mean a passenger whose departure originated elsewhere and who is continuing on the same flight to another destination.
- e) The failure to report departing passengers by the 15<sup>th</sup> of the next month, will result in billing based on the aircraft passenger capacity.

### **GENERAL**

The fees and charges set out on the attached Schedule shall be subject to taxes as applicable, with the exception of Section 13, Section 14, Section 17 and Section 18 which includes taxes.



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### COCHENOUR ARENA ICE POLICY AND RENTAL RATES

#### Definitions

**Arena Season:** Arena Season shall be October 1<sup>st</sup> of each year to March 31<sup>st</sup> of the following year or as approved by the Recreation Supervisor.

**Special Events:** Special Events are events, which do not take place on a weekly basis; such as tournaments, figure skating carnivals, demonstrations, test days, skate-a-thons, challenge cups, etc. All Special Events must be submitted prior to the commencement of the Regular Season, approved through the Recreation Department and confirmed ten (10) days prior to commencement.

**Blocked Time:** Blocked Time shall mean ice rental for events that take place on a weekly basis or predetermined times. Blocked Time shall be for the Arena Season.

**Tidy:** Clean enough so that other patrons may use the facility without staff/patrons having to move items or clean between uses.

1. Rates for the Cochenour Arena are as follows:

a. The Ice Rental Rates are as follows:

|   |  |                       |
|---|--|-----------------------|
| High School/Junior A Sports   | Practice Time                          | \$71.45/hour + H.S.T. |
|   | Games                                  | \$99.18/hour + H.S.T. |
| Minor Leagues/Use - Hockey/Figure Skating                                       |  | \$69.32/hour + H.S.T. |
| Adult Leagues/Use - Hockey Commercial/Senior/Recreation/Figure Skating/Pleasure |  | \$97.84/hour + H.S.T. |
| Public School (classroom)   |  | \$ 2.00/student/adult |
| Drop In Fees:   | Open Skate/Pay to Play 12 yrs. & under | \$ 2.00/person        |
|   | 13 yrs. & over                         | \$ 3.00/person        |

b. Arena Room Rental Rates are as follows:

| Room                  | Rental Rate               | Monthly Hydro Consumption |
|-----------------------|---------------------------|---------------------------|
| Storage Rooms (Small) | \$296.51 /Season + H.S.T. | \$ 87.50/month + HST      |
| Storage Room (Large)  | \$390.15 /Season + H.S.T. | \$127.50/month + HST      |



### COCHENOUR ARENA ICE POLICY AND RENTAL RATES

2. Contracts are required for the above rentals excluding Drop-In. Special Events may cancel your scheduled weekly activity—Do not assume --- Please check the schedule. After a Special Event is completed, the Arena reverts back to the normal schedule. Should a Special Event run over the allotted time, the schedule will be moved forward (clockwise). Any club/group/special event that goes over the allotted time shall be charged for the ice time plus any extra hours worked by the Municipal Staff.
3. All Ice User Groups that schedule Blocked Time shall enter into a Contract with the Municipality of Red Lake. The Ice User Groups shall be billed twice a year (October and January) based on the Contracts. The Ice User Groups must provide to the Recreation Supervisor the name of the designated ice scheduler (including e-mail, phone and fax numbers) by October 1st of each year. A copy of all league schedules must also be forwarded to the Recreation Office by October 1st of each year. All regular leagues must provide Proof of Insurance in the amount of no less than \$2,000,000 liability coverage to the Recreation Supervisor before the Arena Season commences. All copies of insurance shall add the Corporation of the Municipality of Red Lake as additional insured. Cancellation of ice time shall only be applicable if ice time is unavailable due to a facility-related problem (Christmas, March Break, power outage, emergency evacuation, mechanical breakdown, severe weather conditions).
4. The users shall indemnify and hold harmless the Corporation of the Municipality of Red Lake, its officers, members of municipal council, employees and volunteers from and against any liabilities, claims, expenses, demands, loss, cost, damages, actions, suits or other proceedings made, sustained, brought, prosecuted or threatened to be brought or prosecuted that are based upon, occasioned by or attributed to any bodily injury to or death of a person or damage to or loss of property caused by any negligent act or omission on the part of the indemnifying party, its officers, employees, students, agents or volunteers arising out of this agreement.
5. Allocation of ice time shall be given the following priority
  - (a) Local special events, games, playoffs and tournaments
  - (b) Local minor house play and programs
  - (c) Local adult leagues
  - (d) Non-resident(For the purpose of this policy, minor shall include Junior A and under)
6. Scheduled and approved Special Events **must be confirmed or cancelled in writing, during normal working hours, ten (10) days prior to the event.** Please use the attached form 'Special Event Confirmation Sheet' for this purpose. The person who originally booked the facility must make Cancellation Notices of Special Events. Cancellation of Special Events must be received by mail, email, Tele copier (fax) or hand-delivered to the Recreation Supervisor. Cancellations of Special Events received after the deadline or not following the above-noted procedure will not be accepted by the Municipality of Red Lake and the group will be charged for the rental.
7. Municipal Staff reserve the right to cancel at any time events that are taking place at the facility if the operation of the facility should be deemed unsafe. Municipal Staff reserves the right to evacuate the building at any time due to a safety issue. Every User of the facility is responsible to share with their participants, the Cochenour Arena – Emergency Exits Map.
8. Individual Users requesting ice time shall complete a Contract, **in writing, during normal working hours, ten (10) days prior to the requested ice time.** Please contact the Recreation Supervisor.
9. An hour booking is considered to be 50 minutes or less, dependent on ice conditions. At the 45-minute mark, a warning buzzer will sound. Users must stop and leave the ice after the second buzzer. **No one** shall enter the ice surface until the other user is off the ice, maintenance is completed and the Municipal Staff has indicated that the ice is ready for use by means of the warning buzzer. All items shall be removed from the ice surface and all doors closed. Users will be responsible for damage to the ice resurfacing machine due to objects being left on the ice surface.





### COCHENOUR ARENA ICE POLICY AND RENTAL RATES

10. In order to avoid any potential future legal action with respect to ice conditions, the flooding schedule for the Block Booking Season will be strictly adhered to and controlled only by the on-duty Municipal Staff. A flood will never be skipped and an additional flood may be performed if the on-duty Municipal Staff feels that it is warranted. The on-duty Municipal Staff will have the authority to make appropriate decisions relative to ice quality and reserves the right to flood the ice at their discretion. It is important to note that an appropriate and productive flood takes 10 minutes to perform. The on-duty Municipal Staff will not be influenced to complete faster floods, which will ultimately provide inferior and potentially dangerous ice conditions. Special Event flooding must be arranged on Special Event Confirmation and may be altered by on-duty Municipal Staff as to ice quality and if special event is running on schedule. This may mean that the Special Event User may have to alter the Special Event to fit into the scheduled time frame.
11. Procedures for Eviction and Suspension within a Municipal Facility will be strictly adhered to.
12. The Cochenour Arena is a **NON-SMOKING** facility. This includes any and all smoking products up to and including e-cigarettes and vaporizers. This policy is strictly enforced. If the policy is violated, the following action will be taken:
  - 1<sup>st</sup> offence will result in the person being suspended from the facility;
  - 2<sup>nd</sup> offence will result in the team being suspended from the facility; and
  - 3<sup>rd</sup> offence will result in the league being suspended from the facility.
13. Propane torches for aluminum sticks, etc. shall not be used on the premises.
14. Arrangements to use the Sound Equipment, Time Clock Controller and Cordless Microphone must be made, and the equipment is to be used by authorized persons only. The person receiving the equipment will be responsible for its return to the Facility Office immediately after the end of the ice rental period. If there are any damages to the equipment, the User will be charged for repairs.
15. Dressing Room keys will only be issued to the Coach, Manager or Supervisor of the activity scheduled. The person receiving the keys will be responsible for its return to the Facility Office. Use of keys is recommended, as the Municipality shall not be responsible for lost or stolen items.
16. All users are required to be out of the dressing rooms within **30-minutes** after using the ice and the dressing room must be left in a Tidy manner—brooms and dustpans are available in the room for cleaning purposes. If the room is untidy or damaged, the individual/organization will be billed for the cost of repairs and or cleaning as each group is responsible for the cleanliness due to limited time between bookings.
17. All participants/spectators are requested to deposit garbage in cans provided in Arena and Dressing Rooms.
18. Red Lake Municipal Alcohol Policy states that the Arena floor surface is only eligible for a Special Occasions Permit for events only during non-skating seasons. ALCOHOL IS NOT PERMITTED IN THE BUILDING DURING SKATING SEASON. This shall be strictly enforced.
19. A pay telephone is available in the Lobby for Public use. Office telephones are restricted to Staff use only.
20. Individuals/organizations causing damage to any equipment/facility will be charged for cost of repairs.
21. All posters, decorations, etc. are to be put up on bulletin boards only. Use of tape, staples, tacks, etc. on walls is strictly prohibited.
22. Where tickets are sold for Special Events, the User shall post a sign with the following: *The facility owners/arena and/or host club/organization shall not be held liable for any injury that may occur on this date. Each patron assumes risks associated with this spectator event/activity.*
23. The User shall prior to the game/event and before the beginning of each period of any sporting event ensure that the following announcement is read over the public address system: *Attention Fans! Be Aware that pucks/balls/sticks/equipment may leave the ice surface at any time which can cause serious injury. Please be aware of the activities on the playing surface at all times.*





### **COCHENOUR ARENA ICE POLICY AND RENTAL RATES**

24. Recreation Management reserves the right to provide community programming that benefits the Municipality of Red Lake Residents. This programming will consist of open skate, family skate and pay-to-plays to name a few. These programs may be part of every weekly schedule, but may not include all programs and may be cancelled due to Special Events. All users are required to wear a helmet for all pay-to-plays. All users under 18 must wear a helmet for open skate
25. All groups are responsible for arranging and providing security to all major special events/tournaments/games/playoffs/sports camps. The Municipality of Red Lake does not provide security, and is not included in the Contract.
26. The concession is a contracted service at the Arena and the contractor has exclusive rights to sell food in the Arena. No group other than the contractor is permitted to sell food during the season unless permission is given to the user group by the contractor and the Recreation Supervisor.
27. All dishes used in the concession for public use are to be washable/reusable and/or biodegradable.
28. Cell phones shall not be permitted in the dressing rooms.
29. User Facility Agreement Accessibility Checklist shall form part of this policy.
30. It is the discretion of the Recreation Supervisor to change or add to the above policy, as deemed appropriate or necessary.
31. User groups are responsible for its own SOCAN license fees
32. THERE MAY BE CHANGES, WITHOUT NOTICE, TO THIS POLICY DUE TO COVID-19. THE MUNICIPALITY WILL WORK WITH USERS TO ENSURE AS MUCH NOTICE AS POSSIBLE IS GIVEN IN REGARDS TO THESE CHANGES.

Recreation Office:  
At the Red Lake Community Centre  
10 Hammell Road  
Red Lake, ON  
P0V 2M0

Phone: (807) 727-2089

Arena:  
Red Lake Community Centre  
1 William Street  
Cochenour, ON  
P0V 1L0

Phone: (807) 662-2161  
E-mail: [recreation@redlake.ca](mailto:recreation@redlake.ca)

Mail:  
The Corporation of the Municipality of Red Lake  
Recreation Department  
Box 1000  
Balmertown, ON  
P0V 1C0

Phone: (807) 735-2096  
Fax: (866) 681-2954



**COCHENOUR ARENA SPECIAL EVENT CONFIRMATION**

Date: \_\_\_\_\_

Name of Organization League: \_\_\_\_\_

Billing Address of Organization: \_\_\_\_\_  
\_\_\_\_\_

Phone Number of Ice Renter: (Home) \_\_\_\_\_

(Work) \_\_\_\_\_

(Fax) \_\_\_\_\_

E-mail: \_\_\_\_\_

Special Event: \_\_\_\_\_ Date(s): \_\_\_\_\_

Special Event Times Are Suitable As Per Schedule: ☐ Yes ☐ No

If No, Please Indicate Change Below. (If more than one day must include times for all days and if extra ice time conflicts with normal scheduled events you must contact user and get written permission to use ice time as time contracted out and it must be attached.)

Rooms Required: (please check):

☐ Dressing Room 1

☐ Dressing Room 2

☐ Dressing Room 3

☐ Dressing Room 4

☐ Referee Room

☐ P.A. Booth

Special Conditions for Ice Surface and Flood Times: \_\_\_\_\_  
\_\_\_\_\_

Tables and/or Chairs: \_\_\_\_\_

Other Items needed (must be signed out through Recreation Office): \_\_\_\_\_

☐ Time Clock Controller

☐ Cordless Microphone

Are you playing music at this event?

☐ Yes

☐ No

If yes, specific tariffs through SOCAN must be added on to rental.

See Recreation Supervisor for details.

Are you charging an entry fee at this event?

☐ Yes

☐ No

Any Other Requests? \_\_\_\_\_

**COSTS AND PROCEDURES WILL OCCUR ACCORDING TO COCHENOUR ARENA ICE POLICY AND SOCAN TARIFFS**

The Ice Renter agrees to that the following information in this form is true and represents the user group so named and agrees that the Municipality of Red Lake Recreation Management can make the appropriate changes to the ice schedule.

\_\_\_\_\_  
Lessee

I certify I have the authority to bind the Lessee.

\_\_\_\_\_  
Recreation Supervisor

I certify I have the authority to bind the Corporation.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Office Use: ☐ Copy to Arena Staff Date Received: \_\_\_\_\_



## ICE RENTAL AGREEMENT

BETWEEN

THE CORPORATION OF THE MUNICIPALITY OF RED LAKE  
(Hereinafter called the Lessor)

AND

Organization (Lessee): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title in Organization: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone Number of Contact: (Home): \_\_\_\_\_

(Work): \_\_\_\_\_

(Fax): \_\_\_\_\_

E-mail: \_\_\_\_\_

**Individual User:**

Date of Ice Time Requested: \_\_\_\_\_

Starting Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_ Total Hours: \_\_\_\_\_

Costs: \_\_\_\_\_  
(Cost Per Hour) (No. of Hours) (Sub-Total)

\_\_\_\_\_ (HST) \_\_\_\_\_ (Total)

Office Use: ☐ Cash ☐ Cheque ☐ Receipt Given ☐ Schedule Changed

**Block Booked Time User (October 1<sup>st</sup> of each year - March 31<sup>st</sup> of the following year)**

See attached for ice time allocation and fees for the duration of \_\_\_\_\_

Other/Comments: \_\_\_\_\_

The provisions of this agreement shall be binding of both parties and the respective successors and heirs and all costs and procedures as outlined in the Cochenour Arena Ice Policy and SOCAN Tariffs are applicable.

\_\_\_\_\_  
Lessee

I certify I have the authority to bind the Lessee.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recreation Supervisor

I certify I have the authority to bind the Corporation.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Office Use: ☐ Copy to Arena Staff Date Received: \_\_\_\_\_



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**

**USER FACILITY AGREEMENT  
ACCESSIBILITY CHECKLIST**

The use of our community facility must ensure that persons with disabilities can fully participate in the event. The following checklist is to be used in the planning, organizing and staging of your event.

| <b>ITEM</b>                        | <b>REQUIREMENTS</b>  |
|------------------------------------|--|
| Site Parking                       | Ensure site parking spaces to serve person with disabilities are provided, near main event entrances.  |
| Event Entrance                     | Ensure no barriers are present or created by the set-up of your event. Use of building entrances supported by power-assist or automatic doors is recommended. Proper signage and lighting should also be in place. |
| Drop-off Area                      | A vehicle drop-off area may be required for use by taxis, specialized vehicles, near the main event entrance area.   |
| Registration – ticket sales        | Ensure the event set-up accommodates all abilities (lower counter heights – service areas, set-ups).   |
| Accessible Customer Service Policy | The individual accompanying the person with a disability to your event is entitled to free admission. See the Municipal Accessible Customer Service Policy for specific details.                                   |
| Certified Service Dogs             | Allow certified service dog admitted to your event.  |
| Event Seating                      | Ensure seating provisions, table arrangements accommodate persons with disabilities.   |
| Food – bar service                 | Ensure the set-up accommodates all abilities (lower counter heights – service areas, set-ups).   |
| Washrooms                          | Use of accessible washrooms is required.   |
| Hearing assistive devices          | The provisions of hearing assistive devices may be required.   |





THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

**RENTAL AGREEMENT**

The Corporation of the Municipality of Red Lake, in the best interest of the community, reserves the right to refuse the rental for any individual or organization and the right to cancel the Rental Agreement at any time.

Name of Applicant: \_\_\_\_\_  
 Name of Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Date(s) Requested: \_\_\_\_\_  
 Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_ No. of People Expected: \_\_\_\_\_  
 Details of Event/Function: \_\_\_\_\_

| Area/Building(s) Required  | √ | Rental Fee<br>(Per Hour or Per Day)  | No. of<br>Hours | Total |
|--|---|--|-----------------|-------|
| <b><u>Cochenour Arena</u></b><br>- Social functions w/o bar } up to 8 hours<br>- Social Function with bar }<br>- Additional Hours<br>- 3 day package (with or w/o bar)   |   | \$ 441.71<br>\$ 552.05<br>\$ 55.35/hour<br>\$ 1,656.17   |                 |       |
| <b><u>Cochenour/Red Lake Base Ball Diamonds</u></b><br>- Children's League (season)<br>- Adult League (season)<br>- Other<br>- Rental (No Lights)<br>- Rental (Lights)   |   | <b><u>Per Team</u></b><br>\$ 24.52<br>\$ 117.31<br>See Recreation<br>Supervisor<br>\$ 36.41<br>\$ 46.82            |                 |       |
| <b><u>Cochenour Hall Kitchen</u></b><br>- Use of Kitchen equipment (no cooking)<br>- Non-Catering (hall not req. – up to 8 hrs)<br>- Hourly Rate<br>- Catering                0-50 people<br>51-100 people<br>101-150 people<br>151-204 people |   | <b><u>Price/Day</u></b><br>\$ 38.70<br>\$ 110.49<br>\$ 24.34/hour<br>\$ 35.39<br>\$ 62.93<br>\$ 90.57<br>\$ 118.16 |                 |       |
| <b><u>Cochenour Social Hall</u></b><br>- Non-profit with bar (wedding/anniversary)<br>- Non-profit w/o bar (tea/bazaar)<br>- Meetings / Birthday Parties / Clubs / Organizations   |   | \$ 276.02<br>\$ 176.68<br>\$ 80.61 for first hour<br>and \$12.16 each<br>additional hour                           |                 |       |
| <b><u>Council Chambers</u></b> ( <b><u>Dependent on hours of operation</u></b> )<br>(Coffee not available)   |   | \$ 27.63 for first hour<br>and \$16.58 each<br>additional hour   |                 |       |
| <b><u>Conference Room</u></b> ( <b><u>Dependent on hours of operation</u></b> )<br>(Coffee not available)  |   | \$ 16.58 for first hour<br>& \$8.86 each<br>additional hour  |                 |       |
| <b><u>RL Community Centre Lobby</u></b>  |   | \$ 27.63 for first hour<br>and \$16.58 each<br>additional hour   |                 |       |



## RENTAL AGREEMENT

| Items         | √ | Cost | Quantity Needed | Total |
|---------------|---|------|-----------------|-------|
| <i>Chairs</i> |   |      |                 |       |
| <i>Tables</i> |   |      |                 |       |

Details/Set-up: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The Renter agrees to pay the full cost of the following:**

Total of Facility Rental(s) \$ \_\_\_\_\_  
Total of Items \$ \_\_\_\_\_  
HST \$ \_\_\_\_\_  
Extra Hours, Wages, Etc. \$ \_\_\_\_\_  
Sub-Total \$ \_\_\_\_\_  
Less Damage Deposit (if applied) \$ \_\_\_\_\_  
Total Estimated Amount to be billed \$ \_\_\_\_\_

|                                      |          |
|--------------------------------------|----------|
| Adjustments<br>(Details if Required) | \$ _____ |
| Total Amount to be billed            | \$ _____ |

I hereby understand all the Rules, Regulations and Renters Responsibilities and agree to pay the full amount of the Rental Agreement:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby approve this permit on behalf of the Corporation of the Municipality of Red Lake:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Authorized Official)



## RENTAL AGREEMENT

### RULES, REGULATIONS AND RENTERS RESPONSIBILITIES

1. All exits must be free from obstruction.
2. Rates and regulations are subject to change without prior notice.
3. Renters are responsible to:
  - a) Obtain a Special Occasions' Permit. If required, obtain application from LCBO, prepare and pay permit fee(s), prepare rental agreement, prepare Municipal Alcohol policy, return to Municipal Office and await approval. Rules of the permit and Municipal Alcohol policy are to be followed. Copy of the permit(s) must be provided to the Recreation Supervisor a minimum of 10 days prior to the event.
  - b) The Applicant must provide proof of a Third Party Liability policy with a liability limit of not less than \$2,000,000 per occurrence when serving alcohol. The policy shall name the Corporation of the Municipality of Red Lake as an additional insured. Coverage shall include, but not be limited to, bodily injury, property damage, cross liability and contractual liability. A Certificate of Insurance shall be posted with the Recreation Supervisor 10 days prior to the beginning of the rental period.
  - c) As a part of the consideration for the municipality renting the above facility to me/us, I, on behalf of myself the renting organization and its members agree to release and discharge, and to indemnify and save harmless, the municipality from and against all claims and proceedings, by whomsoever made or brought, in respect of any costs, losses, damages, injury or expenses arising by reason of my/our use of the rented facilities.
  - d) It is the renter's responsibility to leave the facility the way they found it. The facility must be cleaned after any rentals and any objects moved must be returned to its original place.
  - e) Ensure occupancy capacities are followed as approved:
    1. Cochenour Arena Foyer: 155;
    2. Arena Ice Surface: 845;
    3. Cochenour Community Hall: 204;
    4. Red Lake Community Centre Lobby: 180; and
    5. Red Lake Community Centre Squash Court Viewing Area: 65.

It is the responsibility of the renter to limit occupancy to these prescribed capacities since excess of these amounts is considered dangerous and unlawful.

- f) Ensure that all lights and electrical appliances are turned off and all exits secured before leaving the premises. Smoking is not permitted in any Municipal facility. This includes all types, up to and including e-cigarettes and vaporizers.
- g) Ensure wall decorations are only put up with tape approved by the Recreation Supervisor or Hall Manager. Staples, nails, tacks, pins or glue are absolutely not permitted.
- h) Set up the function and clean up after the event. The renter may enter the facility for preparation one day prior to the requested date, provided the facility has not otherwise been booked. The renter further understands the day prior to the requested event date(s) may be available for rental.
- i) Collect drinking cups/glasses, clean grounds/facilities, following the event and agrees to reimburse the Corporation of the Municipality of Red Lake for any costs incurred as a result of damages and or losses. For outdoor events, the renter must make necessary arrangements with the local refuse collection services to remove any additional refuse.
- j) ALL DISHES ARE TO BE WASHABLE/REUSABLE AND/OR BIODEGRADABLE.
- k) Understand the rental agreement and all regulations of the Municipality's Alcohol Policy (if applicable).
- l) Ensure that during the event, the snow is cleared from all entrances to the Cochenour Community Hall.
- m) Ensure all people admitted to the function have vacated the rented premises promptly at the time specified on the permit and/or contract.
- n) Ensure that all Northwestern Health Unit regulations are adhered to.
- o) USER FACILITY AGREEMENT ACCESSIBILITY CHECKLIST SHALL FORM PART OF THE RENTAL AGREEMENT.
- p) Ensure all Municipal By-laws are adhered to.



## **RENTAL AGREEMENT**

### **RULES, REGULATIONS AND RENTERS RESPONSIBILITIES**

4. The Corporation of the Municipality of Red Lake will not be responsible for personal injury, damage/loss and/or theft of personal property or equipment of applicant or anyone attending the function.
5. The agreement must be completed 10 days prior to the function to ensure availability of facility and for arrangements to be made. Forty-eight (48) hours notice is required for cancellation; otherwise applicant will be charged a seventy-five dollar (\$75) administration fee.
6. All events and activities shall be conducted within the requirements of the Ontario Fire Code and will be subject to inspection and approval by the Fire Chief of the Corporation of the Municipality of Red Lake and/or his/her designate.
7. Final rental fees and charges may be revised as required.
8. The renter hereby acknowledges that in the event that any of the facilities are unavailable for some reason related to equipment breakdown or malfunction, the Corporation of the Municipality of Red Lake may summarily cancel this agreement. The renter hereby releases and forever discharges the Municipality of Red Lake from any economic losses or damages suffered as a result of the cancellation of this agreement for the reasons above.
9. A Damage Deposit in the amount of two hundred dollars (\$ 200) is required and must be submitted with completed rental agreement. The Damage Deposit shall be refunded upon satisfactory inspection of the hall by municipal staff.
10. All goods and services subject to Harmonized Sales Tax (HST).
11. THERE MAY BE CHANGES, WITHOUT NOTICE, TO THIS POLICY DUE TO COVID-19. THE MUNICIPALITY WILL WORK WITH USERS TO ENSURE AS MUCH NOTICE AS POSSIBLE IS GIVEN IN REGARDS TO THESE CHANGES.
- 12.

I hereby understand all the rules/regulations and renter's responsibilities and agree to pay the full amount of the rental agreement:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





## RENTAL AGREEMENT

### USER FACILITY AGREEMENT ACCESSIBILITY CHECKLIST

The use of our community facility must ensure that persons with disabilities can fully participate in the event. The following checklist is to be used in the planning, organizing and staging of your event.

| Item                               | Requirements   |
|------------------------------------|--|
| Site Parking                       | Ensure site parking spaces to serve person with disabilities are provided, near main event entrances.  |
| Event Entrance                     | Ensure no barriers are present or created by the set-up of your event. Use of building entrances supported by power-assist or automatic doors is recommended. Proper signage and lighting should also be in place. |
| Drop-off Area                      | A vehicle drop-off area may be required for use by taxis, specialized vehicles, near the main event entrance area.   |
| Registration – ticket sales        | Ensure the event set-up accommodates all abilities (lower counter heights – service areas, set-ups).   |
| Accessible Customer Service Policy | The individual accompanying the person with a disability to your event is entitled to free admission. See the Municipal Accessible Customer Service Policy for specific details.                                   |
| Certified Service Dogs             | Allow certified service dog admitted to your event.  |
| Event Seating                      | Ensure seating provisions, table arrangements accommodate persons with disabilities.   |
| Food – bar service                 | Ensure the set-up accommodates all abilities (lower counter heights – service areas, set-ups).   |
| Washrooms                          | Use of accessible washrooms is required.   |
| Hearing assistive devices          | The provisions of hearing assistive devices may be required.   |



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### RED LAKE COMMUNITY CENTRE

#### Memberships \*

Includes, squash, weight room and sauna. One day advance notice for cardiovascular machine booking.

| Type           | Length  | Cost                | Add Programs |
|----------------|---------|---------------------|--------------|
| Adult          | 1 Year  | \$220.94            | + \$ 100.00  |
|                | 3 Month | \$94.78             | + \$ 50.00   |
|                | 1 Month | \$41.84             | + \$ 25.00   |
| Student/Senior |         | 25% off adult rates |              |
| Junior         | 1 Year  | \$49.41             |              |
|                | 3 Month | \$24.06             |              |
|                | 1 Month | \$18.29             |              |

#### Book of Passes (10) \*

|         | Adult   | Student/Senior |
|---------|---------|----------------|
| General | \$39.78 | \$31.07        |

#### Daily Drop-In \*

|                | General |
|----------------|---------|
| Adult          | \$ 5.25 |
| Student/Senior | \$ 4.75 |
| Junior         | \$ 3.00 |

#### Locker Rentals (Members Only) \*date to coincide with membership

|      | One (1) Year | Three (3) Months | One (1) Month |
|------|--------------|------------------|---------------|
| Full | \$51.17      | \$27.95          | \$12.69       |
| Half | \$38.04      | \$15.24          | \$6.35        |

\* All fees on this schedule include H.S.T.



## RED LAKE COMMUNITY CENTRE

### RULES AND REGULATIONS

#### DEFINITIONS

- Child - Grade 8 and under - Required to be accompanied by an adult when using courts, weight room and cardiovascular machines.
- Junior - Attending high school. Only available after parent purchases an adult membership.
  - Grade 8 and under - Required to be accompanied by an adult when using courts, weight room and cardiovascular machines.
- Student - Attending High School, College or University - proof of enrollment required.
- Senior – 55 and older - proof of age required.

#### GENERAL RULES

- All facility users are required to sign in at the front desk.
- If you are a member, check with the Front Desk to verify when your membership expires. Persons who do not abide by Centre rules may have privileges suspended.
- Squash players 18 years of age or younger are required to wear protective eyewear on the squash courts. Protective eyewear is recommended for all players.
- Children in Grade 8 and under must be accompanied by an adult when using courts, cardio equipment, weights or squash. Exceptions may be applicable. Inquire with the Recreation Supervisor.
- The Municipality of Red Lake and its employees are not responsible for lost/stolen items.

#### REFUNDS POLICY

A full refund will be given if a program is cancelled by the Recreation Department or changed after registration in such a manner that is no longer acceptable to the registrant.

##### Refunds before a Program Starts:

Full fees, less an administration fee of ten dollars (\$10.00), will be refunded provided a written request along with copies of the receipts are submitted not less than two (2) working days prior to the start of the program.

##### Refunds after a Program Starts

Refunds will be pro-rated based on the number of classes already held, less an administration fee of ten dollars (\$10.00), for participants who are unable to continue the program due to medical reasons. The same procedure will apply for non-medical reasons, providing that the Recreation Supervisor is notified prior to the third class with copy of receipts. After the third class, no refunds will be issued.

The participant must make his/her request in writing and include program receipts. All refund requests must be authorized by the Recreation Supervisor.



## RED LAKE COMMUNITY CENTRE

### RULES AND REGULATIONS

#### MEMBERSHIPS

Refunds will be pro-rated, less an administration fee of ten dollars (\$ 10.00) for those participants unable to continue using the facility due to medical reasons.

Memberships may be placed on hold if leaving town for extended periods of time. All cases will be viewed on an individual basis. See Supervisor

A membership can be transferred to someone else once:

- a) The transfer has been approved by the Recreation Supervisor.
- b) The member wishing to transfer membership brings in his / her membership receipts.
- c) The person accepting the transfer fills out a membership application.

Above items are subject to change.

7. THERE MAY BE CHANGES, WITHOUT NOTICE, TO THIS POLICY DUE TO COVID-19. THE MUNICIPALITY WILL WORK WITH USERS TO ENSURE AS MUCH NOTICE AS POSSIBLE IS GIVEN IN REGARDS TO THESE CHANGES.





## Red Lake Community Centre – Policy and Procedures

Updated January 1<sup>st</sup>, 2022

### General

1. All facility users are required to sign-in at the front desk.
2. All facility users are required to remove their outdoor shoes at the entrance. Indoor shoes are required to utilize the weight room equipment, cardio room equipment and to play squash courts. Please note that non-marking soled shoes are permitted within the squash court.
3. Be respectful to other facility users and equipment.
4. Only personal music devices are permitted. i.e. MP3 players, iPods, etc.... Headphones must be worn. No radios or stereo systems permitted.
5. Consumption of alcohol is not permitted on the premises, unless the town has granted approval and a special occasion permit has been posted on the site.

### Weight Room

1. All weights must be returned the racks when not in use. Do not leave weights on floor or leaning against equipment. Strip all bars immediately after use.
2. Please keep weights and bars off vinyl to avoid tearing.
3. Please do not spit on mirror, place feet on mirrors, deface equipment, horseplay or bounce with loaded bars.

### Cardio Room

1. Facility Users may book cardio equipment for two – 30 minute pre-determined slots.
2. Membership holders can book equipment one day in advance. If you are unable to make your booking, please call the facility to cancel. Facility Users have a 5 minute grace period at the start of each booking, after that time you are considered a no show and you lose your time slot.
3. TV must be maintained at a moderate noise level.

### Squash Court

1. Squash Participant Liability Agreement must be completed prior to use of the squash courts.
2. CSA approved goggles are mandatory for juniors (18 years and under) at all times and highly recommended for all other players.
3. Facility Users can book the courts in advance for 1 hour time slots.

### Programs

1. A Par-Q for each program must be completed prior to attending the program.
2. To register for a program and be guaranteed a spot, your membership must cover the duration of the program. Program registration is available at the front desk.
3. Age requirement for each program is determined by the instructor.

### Locker Rentals

1. Locker rentals are available to Facility Members ONLY and must coincide with the length of membership.
2. Locks will be removed from locker after two weeks of expired membership.

**Failure to comply with any of the policies and procedures, will result in immediate loss of privileges. Return to the Facility must be approved by the Recreation Supervisor.**

The Municipality of Red Lake and its employees are not responsible for lost/stolen items.



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### CUSTOM WORKS – RENTAL RATES

| Equipment  | Name                   | Make              | Model   | Rate (\$) * |
|--|------------------------|-------------------|---------|-------------|
| 02   | Grader                 | 2008 Volvo        | G720B   | 122.00      |
| 03   | Loader                 | 2007 Volvo        | L90F    | 112.00      |
| 06   | Skid-Steer             | 1984 Bobcat       | 730     | 84.00       |
| 08   | Backhoe                | 2005 Caterpillar  | M316C   | 140.00      |
| 09   | Loader                 | 2011 Volvo        | L90F    | 112.00      |
| 53   | Dump Truck             | 2020 Western Star | 4700    | 120.00      |
| 12   | Skid-Steer             | 2013 Volvo        | MCT85C  | 98.00       |
| 16   | Vacu-Trailer           | 2015 Ringo-Matic  |         | 375.00**    |
| 30   | Dump Trailer           |                   |         | 100.00      |
| 33   | 1 ton with plow        | 2009 Sterling     | Bullet  | 93.00       |
| 35   | Compressor             | Rand              | R28461  | 45.00       |
| 40   | Car Hauler             |                   |         | 100.00      |
| 43   | Chipper                | Vermeer           | BC1000  | 84.00       |
| 44   | Steamer                | Mi-I-M Corp       | 3505    | 234.00**    |
| 50/51  | Tractor/End Dump       | 2012 Kenworth     | T800    | 145.00      |
| 56   | Dump Truck/Sander      | 2016 Western Star |         | 114.00      |
| 56S  | Sander with Sand       | 2016 Western Star |         | 165.00      |
| 49   | Generator              |                   |         | 61.00       |
| 83   | Sweeper                | 1994 Elgin        | Pelican | 100.00      |
| Airport  | Skid-steer             | Case              | TR 320  | 98.00       |
|  | Concrete Saw           |                   |         | 56.00       |
|  | Electro Fusing Machine |                   |         | 112.00      |
|  | Sewer Camera           |                   |         | 117.00      |
|  | Water Pump/electric    | Any               |         | 45.00 /Day  |
|  | Water Pump/gas         | Any               |         | 63.00 /Day  |
| \$ 20.00/hour for half ton truck required at work site (half tons not included as custom works rental) |                        |                   |         |             |

\* Rates per hour unless otherwise specified, includes both equipment and operator

\*\* Includes Truck and two (2) operators

### LABOUR RATES

- Custom Work, for other than Municipal purposes, will only be performed after municipal requirements have been met. Scheduling will be at the convenience of the Municipality.
- Custom Work will require prior approval of the Public Works Supervisor or his/her designate.
- All mobile equipment shall be rented with operator. Equipment operators shall be municipal employees.
- Current labour rates are listed below. Special circumstances for labour charges will apply where necessary (i.e. minimum callout time, overtime meals, etc.).
- Custom work should only be undertaken if local contractors cannot perform the work or the service or special equipment is not available locally. Proof indicating local contractor is unavailable must be submitted to Municipality.
- Labour Rates:
 

|                    |                      |                    |
|--------------------|----------------------|--------------------|
| Equipment Operator | - Regular work hours | \$ 70.00 per hour  |
|                    | - Overtime hours     | \$ 105.00 per hour |
| Labourer           | - Regular work hours | \$ 50.00 per hour  |
|                    | - Overtime hours     | \$ 75.00 per hour  |
| Lead Hand          | - Regular work hours | \$ 90.00 per hour  |
|                    | - Overtime hours     | \$ 135.00 per hour |
- Labour rates include benefits.
- All rates are subject to a 15% Administration Fee.
- All rates are subject to HST.



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

**FERRY RATES**

| Miss McKenzie II<br>Ferry Passenger Rates ** and Categories   |  |                |                |
|---|--|----------------|----------------|
| Category of Service Provided  |  |                |                |
| Category  | Annual *   | Monthly *      | Per Trip       |
| Family  | \$ 371.00  | \$ 74.00       | Not Applicable |
| Single (Adult)  | \$ 269.00  | \$ 53.75       | \$ 3.75        |
| Student (with Student I D)  | \$ 102.00  | \$ 20.25       | \$ 1.75        |
| Senior  | \$ 91.00   | \$ 18.25       | \$ 1.25        |
| Child   | \$ 91.00   | \$ 18.25       | \$ 1.25        |
| Toddler/Infant  | Not Applicable   | Not Applicable | No Charge      |
| ** Annual Rates are based on Ferry operating for six (6) months (mid-May to mid-November) each year. Full year fees are discounted.   |  |                |                |
| Penalty   |  |                |                |
| Should anyone choose to not pay their ferry pass fees as noted above, will be subject to receive a penalty at the sole discretion of the Municipality.  |  |                |                |
| Definitions   |  |                |                |
| Family  | Mother/Father/Child or other Immediate Family Member 17 years and younger residing at same residence.  |                |                |
| Single (Adult)  | Person 18 years and older.   |                |                |
| Student   | Person aged 18 and older attending a University, College, Community College, Trade School or other Educational Institution. Must have a student identification (I D) card. |                |                |
| Senior  | Person 65 years and older.   |                |                |
| Child   | Person between the age of 3 and 17 years.  |                |                |
| Toddler/Infant  | Person under the age of 3 years.   |                |                |
| Conditions  |  |                |                |
| * In the event the Ferry is removed from service for a mechanical or other circumstance, as these situations are beyond the immediate control of the Municipality, there shall be no pro-rating or reimbursement of either the monthly or annual fees paid. |  |                |                |
| Municipal Staff reserve the right to request proof of age and/or residency.   |  |                |                |
| All Ferry Fares are HST Exempt<br>(GST/HST Memorandum 28.1 – June 2009)   |  |                |                |



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### CIVIL MARRIAGE SERVICE FEES

The following fees for Civil Marriage Services will apply, with a percentage of the fees paid to the Marriage Commissioner:

#### Civil Ceremonies

- \$ 312.00 – (plus H.S.T.) – Monday to Friday during regular business hours (8:30 a.m. – 4:30 p.m.)
- \$ 364.00 – (plus H.S.T.) – Monday to Friday – after regular business hours, Saturday and Sunday (within our boundaries)
- \$ 465.75 – (plus H.S.T.) Monday to Sunday (outside boundaries or on a boat)

#### Renewal of Vows

- \$ 250.00 (plus H.S.T.) – Monday to Friday – during regular business hours (8:30 a.m. – 4:30 p.m.)
- \$ 300.00 (plus H.S.T.) – Monday to Friday – after regular business hours, Saturday and Sunday (within our boundaries)
- \$ 350.00 (plus H.S.T.) Monday to Sunday (outside boundaries or on a boat)

#### Rental of Council Chambers

- \$ 75.00 (plus H.S.T.) – (dependent on availability and not available after regular business hours or on Saturday, Sunday and holidays)

#### Other Fees

- \$ 130.00 - (no tax) – Marriage License Fee
- \$ 50.00 (plus H.S.T.) – Cancellation Fee  
(Applied should the Ceremony be cancelled prior to the originally scheduled date)



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### PLANNING FEES

|   | Fee (\$)  |
|---|---|
| Search and provide planning information including property description, surveys, aerial sketches, zoning regulations  | 0.25 per page   |
| Zoning and Building Compliance or Status Letters  | 50.00   |
| Administration Fee  | 25.00 per hour  |
| Pre-Consultation/Inquiry<br>(The fee is deducted from the related planning application fee if the related application is submitted within one year of the pre-consultation/inquiry)   | 100.00  |
| Official Plan Amendment   | 700.00  |
| Zoning By-Law Amendment   | 600.00  |
| Temporary Use By-Law  | 600.00  |
| Application for Draft Plan of Subdivision   | 2,000.00  |
| Major Modifications to Draft Plan Approval  | 500.00  |
| Subdivision Agreement   | Up to 20 lots: 2,000.00<br>21 - 50 lots: 4,000.00<br>51 lots and up: 6,000.00 |
| Consent   | 600.00  |
| Parkland Conveyance Per New Lot Created by Consent  | 200.00  |
| Where more than one Planning Application is proposed, the required fee for the second application may be reduced if there is an opportunity to coordinate the processing of the applications.   | Reduction (200.00)  |
| Validation of Title   | 300.00  |
| Garden Suite Agreements, Development Agreements   | 500.00  |
| Minor Variance/Permission to Enlarge Non-Conforming Use   | 300.00  |
| Amendment to Application for OPA, ZBL, Consent or Minor Variance which requires recirculation   | 200.00  |
| Additional Public Meetings/Special PAC Meetings   | 100.00  |
| Minor Site Plan Approval  | 25.00   |
| Major Site Plan Approval Including Site Plan Agreement  | 550.00  |
| Amendment to Site Plan Agreement  | 100.00  |
| Legal Fees (If Municipal Solicitor is representing)<br>For fees incurred by the Municipality for Local Planning Appeal Tribunal deposit of \$2,500 will be required after submission of appeal to the Local Planning Appeal Tribunal. Any additional fees incurred will be the responsibility of the applicant. | Deposit of 2,500.00   |
| Application for Purchase or Lease of Municipal Road Allowance.<br>Total cost to purchase will include the administrative fee (\$500.00) + Fair Market Value + all associated costs.   | 500.00  |





**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**

**RED LAKE FIRE AND RESCUE SERVICE**

**SCHEDULE OF FEES**

**Burn Permits:**

|  |                      |
|--|----------------------|
| Annual Permit                            | \$ 40.00 per season  |
| 4 Day Permit                             | \$ 10.00 per permit  |
| Incinerator Permit (includes inspection) | \$ 50.00 per season  |
| Level 3 Permit                           | \$ 400.00 per season |
| Inspection Fee                           | \$ 35.00             |

**Training/Education:**

|                            |           |
|----------------------------|-----------|
| Fire Extinguisher Training |           |
| - Per person               | \$ 25.00  |
| - Groups (6 – 10)          | \$ 100.00 |

**Inspections/Reports:**

|  |             |
|--|-------------|
| Fire Reports (copy)                          | \$ 75.00    |
| Fire Inspections:                            |             |
| Residential                                  | \$ 75.00    |
| Commercial, Industrial, Institutional        | \$ 300.00   |
| Propane Risk and Safety Management Plans:    |             |
| Level I Plans (initial)                      | \$ 600.00   |
| Level I Plans (renewal or revision)          | \$ 300.00   |
| Level II and III Plans (initial)             | \$ 2,400.00 |
| Level II and III Plans (renewal or revision) | \$ 1,200.00 |

**Other:**

|   |                |
|---|----------------|
| False Alarm Fee   | \$ 375.00      |
| (Per Incident in excess of Two (2) Incidents per calendar year) |                |
| Auto Extrication (excludes assumed roads)                       |                |
| - Per vehicle for the first hour or part thereof                | \$509.89 (MTO) |
| - Per vehicle for each additional ½ hour or part thereof        | \$254.95 (MTO) |





## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE 2022 WATER SERVICE RATES

### PART I - FIXED FEES AND CHARGES (Regardless of amount of water used, if any)

In this Part, the owner of each separately assessed parcel of land that is on a municipal water supply line shall pay the distribution and infrastructure renewal fees set out in the table below that are applicable to such parcel of land, regardless of the amount of water services used, if any, by the owner and/or other occupiers of such lands.

#### DISTRIBUTION FEES

| As Calculated on an Annual Basis: |             |                                  |  |                  |
|-----------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                  | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Distribution Fee--5/8" Line       | \$ 166.48   | \$ 332.92                        | \$ 499.40                                | \$ 998.80        |
| Distribution Fee--3/4" Line       | \$ 166.48   | \$ 332.92                        | \$ 499.40                                | \$ 998.80        |
| Distribution Fee--1" Line         | \$ 166.48   | \$ 332.92                        | \$ 799.04                                | \$ 1,598.04      |
| Distribution Fee--1 1/2" Line     | \$ 166.48   | \$ 332.92                        | \$ 1,197.52                              | \$ 2,397.08      |
| Distribution Fee--2" Line         | \$ 166.48   | \$ 332.92                        | \$ 1,598.04                              | \$ 3,196.12      |
| Distribution Fee--3" Line         | \$ 166.48   | \$ 332.92                        | \$ 2,397.08                              | \$ 4,794.16      |
| Distribution Fee--4" Line         | \$ 166.48   | \$ 332.92                        | \$ 3,196.12                              | \$ 6,361.00      |
| Distribution Fee--6" Line         | \$ 166.48   | \$ 332.92                        | \$ 4,794.16                              | \$ 9,588.32      |
| Distribution Fee--8" Line         | \$ 166.48   | \$ 332.92                        | \$ 6,392.20                              | \$ 12,784.44     |

| As Calculated on an Quarterly Basis: |             |                                  |  |                  |
|--------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                     | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Distribution Fee--5/8" Line          | \$ 41.62    | \$ 83.23                         | \$ 124.85                                | \$ 249.70        |
| Distribution Fee--3/4" Line          | \$ 41.62    | \$ 83.23                         | \$ 124.85                                | \$ 249.70        |
| Distribution Fee--1" Line            | \$ 41.62    | \$ 83.23                         | \$ 199.76                                | \$ 399.51        |
| Distribution Fee--1 1/2" Line        | \$ 41.62    | \$ 83.23                         | \$ 299.38                                | \$ 599.27        |
| Distribution Fee--2" Line            | \$ 41.62    | \$ 83.23                         | \$ 399.51                                | \$ 799.03        |
| Distribution Fee--3" Line            | \$ 41.62    | \$ 83.23                         | \$ 599.27                                | \$ 1,198.54      |
| Distribution Fee--4" Line            | \$ 41.62    | \$ 83.23                         | \$ 799.03                                | \$ 1,598.05      |
| Distribution Fee--6" Line            | \$ 41.62    | \$ 83.23                         | \$ 1,198.54                              | \$ 2,397.08      |
| Distribution Fee--8" Line            | \$ 41.62    | \$ 83.23                         | \$ 1,598.05                              | \$ 3,196.11      |

#### INFRASTRUCTURE RENEWAL FEES

| As Calculated on an Annual Basis: |             |                                  |  |                  |
|-----------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                  | Residential | Commercial and Multi Residential | Government, Institutional and Industrial | Large Industrial |
| Infrastructure Renewal            | \$ 358.48   | \$ 358.48                        | \$ 358.48                                | \$ 358.48        |

| As Calculated on an Quarterly Basis: |             |                                  |  |                  |
|--------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                     | Residential | Commercial and Multi Residential | Government, Institutional and Industrial | Large Industrial |
| Infrastructure Renewal               | \$ 89.62    | \$ 89.62                         | \$ 89.62                                 | \$ 89.62         |



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE 2022 WATER SERVICE RATES

### PART II – CONSUMPTION FEES AND CHARGES

In addition to the fees and charges set out under Parts I and III to this Schedule, the following consumption fees and charges shall apply to all municipal water customers.

#### Customers with Metered Services:

Customers with metered services shall pay a meter rate as set forth in the table below.

| As Calculated on an Annual Basis:  |             |                                  |  |                  |
|------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                   | Residential | Commercial and Multi Residential | Government, Institutional and Industrial | Large Industrial |
| Cubic Meter Rate (m <sup>3</sup> ) | \$ 2.31     | \$ 2.31                          | \$ 3.46                                  | \$ 4.61          |

| As Calculated on a Quarterly Basis: |             |                                  |  |                  |
|-------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                    | Residential | Commercial and Multi Residential | Government, Institutional and Industrial | Large Industrial |
| Cubic Meter Rate (m <sup>3</sup> )  | \$ 2.31     | \$ 2.31                          | \$ 3.46                                  | \$ 4.61          |

#### Customers with Non-metered Services:

Customers with non-metered services shall pay a flat fee of \$535 per quarter (\$2,140 per annum) plus the Distribution and Infrastructure Renewal fees.

### PART III – OTHER FEES AND CHARGES

| CONNECTIONS AND INSPECTIONS   |                       |                        |
|---|-----------------------|------------------------|
| The fees listed below shall be paid prior to the completion of any inspection, connection or disconnection.   |                       |                        |
|   | Normal Business Hours | After Hours Call Out * |
| Turn On Water (Curb Stop) and/or Sewer  | \$ 62.40              | \$ 187.30              |
| Shut Off Water (Curb Stop) and/or Sewer   | \$ 62.40              | \$ 187.30              |
| Meter Reading/Meter Testing   | \$ 62.40              | \$ 187.30              |
| Initial Connection—Water or Sewer   | \$ 416.00             | \$ 832.00              |
| Reinstatement of Services Disconnected for Non Payment of Account Fee—Residential   | \$ 130.00             | Not Available          |
| Reinstatement of Services Disconnected for Non Payment of Account Fee—Commercial/Industrial   | \$ 312.00             | Not Available          |
| Reinstatement of Services Disconnected for Disregarding Contact Request Notifications   | \$ 208.00             | Not Available          |
| After Hours Call Out  |                       |                        |
| * After Hours Call Out applies to services rendered after Regular Business Hours. Regular Business Hours are 7:30 AM to 4:00 PM Monday to Friday, excluding Statutory Holidays. All other times are deemed After Hours. |                       |                        |



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE  
2022 WATER SERVICE RATES**

**PART IV – WATER METER AND RELATED CHARGES**

Charges for Water Meters and Related Appurtenance:

|                                   |   |
|-----------------------------------|---|
| 16 mm X 19 mm (5/8" X 3/4") Meter | Actual Cost Plus 15% Administration Fee |
| 25 mm (1") Meter                  | Actual Cost Plus 15% Administration Fee |
| 38 mm (1.5") Meter                | Actual Cost Plus 15% Administration Fee |
| 50 mm (2.0") Meter                | Actual Cost Plus 15% Administration Fee |
| All Other Size Meter              | Actual Cost Plus 15% Administration Fee |
| Meter Pit (Excluding Meter)       | Actual Cost Plus 15% Administration Fee |

Relocation of Water Meter:

Actual Cost Plus 15% Administration Fee

Temporary Supply of Water Provided to Contractors:

|                                    | <b>Normal Business Hours</b> | <b>After Hours Call Out *</b> | <b>Frequency</b>      |
|------------------------------------|------------------------------|-------------------------------|-----------------------|
| Cubic Meter Rate (m <sup>3</sup> ) | \$ 7.65                      | \$ 7.65                       |                       |
| Connect or Disconnect              | \$ 156.00                    | \$ 468.00                     | Per Service           |
| Distribution Fee                   | \$ 399.51                    | \$ 399.51                     | Quarterly (Pro-Rated) |
| Infrastructure Renewal Fee         | \$ 93.23                     | \$ 93.23                      | Quarterly (Pro-Rated) |
| Administration Fee                 | 15%                          | 15%                           |                       |

**PART V – GENERAL**

1. Water Services Rates will be billed quarterly and shall be paid by the due date stated in such bill, failing which the interest and other charges set out in this by-law shall be applied.
2. Where for any reason the consumption of water on premises has not been recorded, the meter fails to register or where in the opinion of the Treasurer the consumption of water has been wrongly recorded, the Municipality shall apply the "Customers with Non-metered Services" fees in Part II and the owner shall be liable to pay the amount applied.
3. Water and/or Waste Water (Sewage) Accounts in arrears over 90 days may be subject to termination of water and waste water (sewage) services. Municipality personnel shall terminate such services by turning the curb stops off. Services terminated for non-payment of accounts shall be subject to the applicable reinstatement fee, plus a security deposit in the amount of the customer's charges for the two billing periods immediately prior to the termination of such services for both water and waste water (sewage) services.
4. In the event that the water and/or waste water (sewage) services have been terminated by request of the customer or by the Municipality, the customer shall continue to be subject to the distribution and infrastructure renewal fees referred to in Part I above, billed quarterly.
5. Customers disregarding two (2) requests to contact Public Works Department shall have services terminated by turning the curb stops off and shall be subject to reinstatement fees.
6. The Water/Sewage Service Form attached as Schedule "K-3" shall form part of this Schedule.
7. The Hydrant Use Form attached as Schedule "K-4" shall form part of this Schedule.
8. The Contact Request Forms attached as Schedule "K-5" shall form part of this Schedule.





## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE 2022 WASTE WATER (SEWAGE) SERVICE RATES

### PART I - FIXED FEES AND CHARGES

(Regardless of amount of waste water (sewage) service used, if any)

In this Part, the owner of each separately assessed parcel of land that is on a municipal water supply line shall pay the distribution and infrastructure renewal fees set out in the table below that are applicable to such parcel of land, regardless of the amount of waste water (sewage) services used, if any, by the owner and/or other occupiers of such lands.

#### DISTRIBUTION FEES

| As Calculated on an Annual Basis: |             |                                  |  |                  |
|-----------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                  | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Distribution Fee--5/8" Line       | \$ 83.24    | \$ 166.48                        | \$ 249.68                                | \$ 499.40        |
| Distribution Fee--3/4" Line       | \$ 83.24    | \$ 166.48                        | \$ 249.68                                | \$ 499.40        |
| Distribution Fee--1" Line         | \$ 83.24    | \$ 166.48                        | \$ 399.52                                | \$ 799.04        |
| Distribution Fee--1 1/2" Line     | \$ 83.24    | \$ 166.48                        | \$ 599.28                                | \$ 1,197.52      |
| Distribution Fee--2" Line         | \$ 83.24    | \$ 166.48                        | \$ 799.04                                | \$ 1,598.04      |
| Distribution Fee--3" Line         | \$ 83.24    | \$ 166.48                        | \$ 1,198.56                              | \$ 2,397.08      |
| Distribution Fee--4" Line         | \$ 83.24    | \$ 166.48                        | \$ 1,598.04                              | \$ 3,196.12      |
| Distribution Fee--6" Line         | \$ 83.24    | \$ 166.48                        | \$ 2,397.08                              | \$ 4,794.16      |
| Distribution Fee--8" Line         | \$ 83.24    | \$ 166.48                        | \$ 3,196.12                              | \$ 6,392.20      |

| As Calculated on an Quarterly Basis: |             |                                  |  |                  |
|--------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                     | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Distribution Fee--5/8" Line          | \$ 20.81    | \$ 41.62                         | \$ 62.42                                 | \$ 124.85        |
| Distribution Fee--3/4" Line          | \$ 20.81    | \$ 41.62                         | \$ 62.42                                 | \$ 124.85        |
| Distribution Fee--1" Line            | \$ 20.81    | \$ 41.62                         | \$ 99.88                                 | \$ 199.76        |
| Distribution Fee--1 1/2" Line        | \$ 20.81    | \$ 41.62                         | \$ 149.82                                | \$ 299.38        |
| Distribution Fee--2" Line            | \$ 20.81    | \$ 41.62                         | \$ 199.76                                | \$ 399.51        |
| Distribution Fee--3" Line            | \$ 20.81    | \$ 41.62                         | \$ 299.64                                | \$ 599.27        |
| Distribution Fee--4" Line            | \$ 20.81    | \$ 41.62                         | \$ 399.51                                | \$ 799.03        |
| Distribution Fee--6" Line            | \$ 20.81    | \$ 41.62                         | \$ 599.27                                | \$ 1,198.54      |
| Distribution Fee--8" Line            | \$ 20.81    | \$ 41.62                         | \$ 799.03                                | \$ 1,598.05      |

#### INFRASTRUCTURE RENEWAL FEES

| As Calculated on an Annual Basis: |             |                                  |  |                  |
|-----------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                  | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Infrastructure Renewal            | \$ 107.32   | \$ 107.32                        | \$ 107.32                                | \$ 107.32        |

| As Calculated on an Quarterly Basis: |             |                                  |  |                  |
|--------------------------------------|-------------|----------------------------------|--|------------------|
| Service Category                     | Residential | Commercial and Multi-Residential | Government, Institutional and Industrial | Large Industrial |
| Infrastructure Renewal               | \$ 26.83    | \$ 26.83                         | \$ 26.83                                 | \$ 26.83         |





## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE 2022 WASTE WATER (SEWAGE) SERVICE RATES

### **PART II – CONSUMPTION FEES AND CHARGES**

In addition to the fees and charges set out under Parts I and III to this Schedule, the following consumption fees and charges shall apply to all municipal wastewater (sewage) customers.

#### Customers with Metered Services:

Customers with metered services shall pay a meter rate as set forth in the table below.

| As Calculated on an Annual Basis:  |             |                              |                          |                  |
|------------------------------------|-------------|------------------------------|--------------------------|------------------|
| Service Category                   | Residential | Commercial Multi Residential | Government Institutional | Large Industrial |
| Cubic Meter Rate (m <sup>3</sup> ) | \$ 1.90     | \$ 1.90                      | \$ 2.84                  | \$ 3.77          |

| As Calculated on an Annual Basis:  |             |                              |                          |                  |
|------------------------------------|-------------|------------------------------|--------------------------|------------------|
| Service Category                   | Residential | Commercial Multi Residential | Government Institutional | Large Industrial |
| Cubic Meter Rate (m <sup>3</sup> ) | \$ 1.90     | \$ 1.90                      | \$ 2.84                  | \$ 3.77          |

#### Customers with Non-metered Services:

Customers with non-metered services shall pay a flat fee of \$535 per quarter (\$2,140 per annum) plus the Distribution and Infrastructure Renewal fees.

### **PART III – OTHER FEES AND CHARGES**

| CONNECTIONS AND INSPECTIONS   |                       |                        |
|---|-----------------------|------------------------|
| The fees listed below shall be paid prior to the completion of any inspection, connection or disconnection:   |                       |                        |
|   | Normal Business Hours | After Hours Call Out * |
| Turn On Water (Curb Stop) and/or Sewer  | \$ 62.40              | \$ 187.30              |
| Shut Off Water (Curb Stop) and/or Sewer   | \$ 62.40              | \$ 187.30              |
| Meter Reading/Meter Testing   | \$ 62.40              | \$ 187.30              |
| Initial Connection—Water or Sewer   | \$ 416.00             | \$ 832.00              |
| Reinstatement of Services Disconnected for Non Payment of Account Fee—Residential   | \$ 130.00             | Not Available          |
| Reinstatement of Services Disconnected for Non Payment of Account Fee—Commercial/Industrial   | \$ 312.00             | Not Available          |
| Reinstatement of Services Disconnected for Disregarding Contact Request Notifications   | \$ 208.00             | Not Available          |
| After Hours Call Out  |                       |                        |
| * After Hours Call Out applies to services rendered after Regular Business Hours. Regular Business Hours are 7:30 AM to 4:00 PM Monday to Friday, excluding Statutory Holidays. All other times are deemed to be After Hours. |                       |                        |



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE  
2022 WASTE WATER (SEWAGE) SERVICE RATES**

**PART IV – WATER METER AND RELATED CHARGES**

Charges for Water Meters and Related Appurtenance:

|                                   |   |
|-----------------------------------|---|
| 16 mm X 19 mm (5/8" X 3/4") Meter | Actual Cost Plus 15% Administration Fee |
| 25 mm (1") Meter                  | Actual Cost Plus 15% Administration Fee |
| 38 mm (1.5") Meter                | Actual Cost Plus 15% Administration Fee |
| 50 mm (2.0") Meter                | Actual Cost Plus 15% Administration Fee |
| All Other Size Meter              | Actual Cost Plus 15% Administration Fee |
| Meter Pit (Excluding Meter)       | Actual Cost Plus 15% Administration Fee |

Relocation of Water Meter:

Actual Cost Plus 15% Administration Fee

Temporary Supply of Water Provided to Contractors:

|                                    | Normal Business Hours | After Hours Call Out * | Frequency             |
|------------------------------------|-----------------------|------------------------|-----------------------|
| Cubic Meter Rate (m <sup>3</sup> ) | \$ 7.65               | \$ 7.65                |                       |
| Connect or Disconnect              | \$ 156.00             | \$ 468.00              | Per Service           |
| Distribution Fee                   | \$ 399.51             | \$ 399.51              | Quarterly (Pro-Rated) |
| Infrastructure Renewal Fee         | \$ 26.84              | \$ 26.84               | Quarterly (Pro-Rated) |
| Administration Fee                 | 15%                   | 15%                    |                       |

**PART V – GENERAL**

1. Water Services Rates will be billed quarterly and shall be paid by the due date stated in such bill, failing which the interest and other charges set out in this by-law shall be applied.
2. Where for any reason the consumption of water on premises has not been recorded, the meter fails to register or where in the opinion of the Treasurer the consumption of water has been wrongly recorded, the Municipality shall apply the "Customers with Non-metered Services" fees in Part II and the owner shall be liable to pay the amount applied.
3. Water and/or Waste Water (Sewage) Accounts in arrears over 90 days may be subject to termination of water and waste water (sewage) services. Municipality personnel shall terminate such services by turning the curb stops off. Services terminated for non-payment of accounts shall be subject to the applicable reinstatement fee, plus a security deposit in the amount of the customer's charges for the two billing periods immediately prior to the termination of such services for both water and waste water (sewage) services.
4. In the event that the water and/or waste water (sewage) services have been terminated by request of the customer or by the Municipality, the customer shall continue to be subject to the distribution and infrastructure renewal fees referred to in Part I above, billed quarterly.
5. Customers disregarding two (2) requests to contact Public Works Department shall have services terminated by turning the curb stops off and shall be subject to reinstatement fees.
6. The Water/Sewage Service Form attached as Schedule "K-3" shall form part of this Schedule.
7. The Hydrant Use Form attached as Schedule "K-4" shall form part of this Schedule.
8. The Contact Request Forms attached as Schedule "K-5" shall form part of this Schedule.



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

Municipal Office  
P. O. Box 1000, 2 Fifth Street  
Balmertown, Ontario  
P0V 1C0

Telephone: (807) 735-2096 (Accounts Receivable - Ext. 230)

Fax: (866) 681-2954

**Water/Sewage Service Form**

Property Owner's Name: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Account No.: \_\_\_\_\_ Meter No.: \_\_\_\_\_

I, \_\_\_\_\_, the owner/agent of \_\_\_\_\_,  
(Print Full Name) (Street Address) (Town)

Request the following work to be completed:

**Service:**

- ☐ Water/Sewage Turned On (Curb Stop Turned On)
- ☐ Water/Sewage Turned Off (Curb Stop Turned Off)
- ☐ Special Meter Reading (Property Sale / Other) (Other—Please Note Below)
- ☐ Property Sale: Closing Date: \_\_\_\_\_, 20 \_\_\_\_
- ☐ Requested Reading Date: \_\_\_\_\_, 20 \_\_\_\_
- ☐ Meter Reading : \_\_\_\_\_

**Inspections:**

- ☐ Water Connection
- ☐ Sewage Connection
- ☐ Water Disconnection
- ☐ Sewage Disconnection
- ☐ Requested Inspection Date: \_\_\_\_\_, 20 \_\_\_\_

Present state of Construction (If new building): \_\_\_\_\_

Contractor Completing Work: \_\_\_\_\_

Other: \_\_\_\_\_

*The owner acknowledges and agrees that the owner is responsible for the Distribution and Infrastructure Renewal Fees set out in Schedules K-1 and K-2 to By-law No. 75-2017 regardless of the amount of water and/or waste water (sewage) services used, if any, and that the owner will continue to be billed quarterly for these fees after the termination of the owner's water and/or waste water (sewage) services.*

Signature of Requesting Person: \_\_\_\_\_

Received by (Municipal Employee): \_\_\_\_\_

**MUNICIPAL USE ONLY**

Fee Received: \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Date to Operations: \_\_\_\_\_, 20 \_\_\_\_

Completed by Operations: \_\_\_\_\_, 20 \_\_\_\_

Time Completed by Operations: \_\_\_\_\_ A.M. / P.M.

Completed By: \_\_\_\_\_ A/R Entry: \_\_\_\_\_, 20 \_\_\_\_

**Note:** For meter readings for property closing, readings must be returned to the Municipal Office in time to process invoices for Law Offices prior to property closing.





THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

Municipal Office  
P. O. Box 1000, 2 Fifth Street  
Balmertown, Ontario  
P0V 1C0

Telephone: (807) 735-2096 (Accounts Receivable - Ext. 230)

Fax: (866) 681-2954

**Hydrant Use Form**  
(Temporary Supply of Water Provided to Contractors)

Contact Name & Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Meter Size: \_\_\_\_\_ Meter No.: \_\_\_\_\_ Receiver No.: \_\_\_\_\_

I, \_\_\_\_\_, the owner/agent of \_\_\_\_\_  
(Print Full Name) (Company Name)

request use of water from municipal hydrant number: \_\_\_\_\_

located at \_\_\_\_\_  
(Street Address & Townsite)

for the following purpose: \_\_\_\_\_

Conditions:

1. The Municipality shall supply a back flow preventer and appropriate flow meter to monitor consumption.
2. The Municipality shall install and operate the hydrant. Contact Public Works at 807-727-2597.
3. During the winter months, a working plan shall be submitted to Public Works.
4. The Contractor and/or Company shall be responsible for all costs involved in the installation and maintenance of all equipment.
5. Current water rates for the Municipality of Red Lake shall be charged as set out in Schedule K-1 of By-Law No. 75-2017 Current Meter Rate (m<sup>3</sup>): \_\_\_\_\_ Connect or Disconnect Rate: \_\_\_\_\_

I have read and agree to the conditions listed above.

Signature of Requesting Person: \_\_\_\_\_

Received by (Municipal Employee): \_\_\_\_\_

MUNICIPAL USE ONLY

Date Meter Installed: \_\_\_\_\_ Completed By: \_\_\_\_\_  
(Employee Name)

Original Meter Read: \_\_\_\_\_

| DATE      | TIME | METER READ | AMOUNT USED | TOTAL CONSUMPTION |
|-----------|------|------------|-------------|-------------------|
| January   |      |            |             |                   |
| February  |      |            |             |                   |
| March     |      |            |             |                   |
| April     |      |            |             |                   |
| May       |      |            |             |                   |
| June      |      |            |             |                   |
| July      |      |            |             |                   |
| August    |      |            |             |                   |
| September |      |            |             |                   |
| October   |      |            |             |                   |
| November  |      |            |             |                   |
| December  |      |            |             |                   |

(To convert gallons to m<sup>3</sup>: vol. x 4.54 ÷ 1000)

To A/R: \_\_\_\_\_  
(Date)

A/R Entry: \_\_\_\_\_  
(Date)





THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

CUSTOMER CONTACT REQUEST FORM

DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

**ATTENTION: HOME OWNER/TENANT**

Your water meter is currently not metering water.

The Municipality requires access to your home for a water meter inspection/repair.

IT IS IMPORTANT TO CALL PUBLIC WORKS AT (807) 727-2597 TO BOOK AN APPOINTMENT  
HOURS OF OPERATION: 7:30 AM to 4:00 PM

The fees below shall apply as of the next billing, if an appointment for repairs has not been made or repair completed.

**\*\*Please ensure that you book an appointment in the next 90 days to avoid these charges.\*\***

As per By-Law 75-2017, Schedule K-1 and Schedule K-2

*"Where for any reason the consumption of water on premises has not been recorded, the meter fails to register or where in the opinion of the Treasurer the consumption of water has been wrongly recorded, the Municipality shall apply the "Customers with Non-metered Services" Fees in Part 11 and the Owner shall be liable to pay the amount applied"*

Customers with non-metered services shall pay a flat fee of \$535 per quarter (Schedule K-1) and \$535 per quarter (Schedule K-2) plus the Distribution and Infrastructure Renewal fees.

Thank you in advance for your co-operation,  
Todd Olson, Infrastructure Development Coordinator



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

**CEMETERY RATE SCHEDULE**

|   | Total Price | Care and Maintenance | Interment Rights |
|---|-------------|----------------------|------------------|
| Single Grave                            | \$542.15    | \$255.00             | \$287.15         |
| Cremation Grave                         | \$305.98    | \$152.00             | \$153.98         |
| Columbarium--Woodland Cemetery          |             |                      |                  |
| Top 3 Rows                              | \$ 1,176.47 | \$ 176.47            | \$ 1,000.00      |
| Bottom 2 Rows                           | \$ 973.50   | \$ 148.50            | \$ 825.00        |
| All Sizes 12" x 12" x 12"               |             |                      |                  |
| Columbarium--Red Lake District Cemetery |             |                      |                  |
| Top 3 Rows ("A" "F" "K")                | \$ 1,382.35 | \$ 207.35            | \$ 1,175.00      |
| Bottom 3 Rows ("A" "F" "K")             | \$ 1,176.47 | \$ 176.47            | \$ 1,000.00      |
| All Other Top 3 Rows                    | \$ 1,176.47 | \$ 176.47            | \$ 1,000.00      |
| All Other Bottom 3 Rows                 | \$ 970.59   | \$ 145.59            | \$ 825.00        |
| Sizes ("A" "F" "K") = 12"x 12" x 18"    |             |                      |                  |
| All Other Sizes = 12" x 12" x 12"       |             |                      |                  |

| OPENING AND CLOSING COSTS                   |               |               |                                |
|---|---------------|---------------|--------------------------------|
|   | Weekdays      | Saturdays     | Statutory Holidays and Sundays |
| Full Burial                                 | \$561.81      | \$811.51      | \$ 1,237.50                    |
| Rough box handling charge                   | add \$ 125.00 | add \$ 125.00 | add \$ 150.00                  |
| Vault handling charge                       | add \$ 200.00 | add \$ 200.00 | add \$ 150.00                  |
| Cremated Remains                            | \$254.90      | \$405.76      | \$ 591.60                      |
| Columbarium (if done by Municipal employee) |               |               |                                |
| 1 <sup>st</sup> Opening                     | \$83.23       | \$187.27      | \$ 210.00                      |
| Additional Openings                         | \$83.23       | \$187.27      | \$ 210.00                      |
| Disinterment Fee                            |               |               |                                |
| Full  | \$ 1,420.00   | Not Available | Not Available                  |
| Cremated Remains                            | \$ 480.00     | Not Available | Not Available                  |
| Columbarium                                 | \$ 78.03      | Not Available | Not Available                  |

| MEMORIAL MARKER FEES            |             |                      |           |
|---------------------------------|-------------|----------------------|-----------|
| Markers                         | Preparation | Care and Maintenance | Total     |
| Flat Marker                     | \$ 75.00    | \$ 50.00             | \$ 125.00 |
| Upright Marker (up to 4 ft)     | \$ 100.00   | \$ 100.00            | \$ 200.00 |
| Upright Marker (more than 4 ft) | \$ 200.00   | \$ 200.00            | \$ 400.00 |
| Columbarium                     | \$ 0.00     | \$ 50.00             | \$ 50.00  |

Note: Tax is applicable on Total Cost



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE TRANSFER STATION FEES

Transfer station Tickets and Bag Tags can be purchased at the Red Lake Municipal Office, Municipal Transfer Station and at other locations as may be authorized, from time to time, by the Municipality of Red Lake.

1. Weigh Scales:

- 1.1 Residential and Multi-Residential - \$ 0.25 per kg (Minimum 10 kg - \$2.50)
- 1.2 Commercial and Light Industrial - \$ 0.25 per kg
- 1.3 Government and Institutional - \$ 0.30 per kg
- 1.4 Large Industrial - \$ 0.30 per kg

2. Bag Tags:

- 2.1 \$ 2.50 per tag (\$25.00 per sheet)

3. Refrigerants

- 3.1 Items containing refrigerant - \$ 40.00

4. Contaminated Material:

Types of material that are classified as contaminated include but not limited to Asbestos and contaminated soils. Contaminated material will only be accepted at the Transfer Station if it is from within the boundaries of the Municipality of Red Lake and a certificate of approval from a laboratory clearing the material for disposal has been produced. Asbestos shall not be loose.

- 4.1 \$0.75/kg plus any costs associated with disposal.

5. Household Hazardous Waste:

- 5.1 Oily Water--\$ 0.50 per liter
- 5.2 Used Fuel--\$ 1.00 per liter
- 5.3 Aerosol Cans--\$ 1.00 each
- 5.4 Fluorescent Lights--\$ 0.75 each
- 5.5 Propane Tanks--\$ 5.00 each
- 5.6 Motor Oil--\$ 0.50 per liter
- 5.7 Other Flammable Liquids--\$ 0.75 per liter
- 5.8 Paint Containers--\$ 1.00 each
- 5.9 Empty plastic oil containers-- \$ 0.25 each
- 5.10 Oil Filters--\$ 1.00 each

6. Propane Fridges and Freezers--\$ 40.00

7. Vehicle Weighing on Scale--\$ 10.00

8. Items Free of Charge:

- 8.1 Residential Tires
- 8.2 Clean Wood (non-painted, stained or treated)
- 8.3 Scrub Vegetation
- 8.4 Household Hazardous Waste not listed above
- 8.5 E-Waste
- 8.6 Scrap Metal



### **TRANSFER STATION FEES**

9. In the event that the weigh scales are inoperable, the following fees are to be charged:
- 9.1 \$ 2.50 for each bag, bundle or carton of waste;
  - 9.2 \$ 5.00 for each piece of large individual items; (e.g. couch, chair, mattress, etc.)
  - 9.3 \$ 25.00 for each load of construction material;
  - 9.4 \$ 50.00 for each load of sorted material; (3 ton vehicle or larger)
  - 9.5 \$ 40.00 for equipment containing refrigerant;

10. Account Service Charges:

Except in the case of a written agreement which provides otherwise, interest charges shall be added to all or any portion of any fees and charges that are due and payable at the rate of 2.25 percent per month (30.61% per annum compounded monthly) on the first day of default, and every thirty days thereafter on all amounts owing during such time as the default continues and such interest charges shall form part of the fees or charges owing.





**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**

**TAXI LICENCE FEES**

|    |                                     |           |
|----|-------------------------------------|-----------|
| 1. | Taxicab Operator Licence            | \$ 155.00 |
| 2. | Taxicab Vehicle Licence             | \$ 53.00  |
| 3. | Taxicab Drivers Licence             | \$ 27.00  |
| 4. | Taxicab Drivers Licence Renewal     | \$ 27.00  |
| 5. | Transfer of Vehicle Licence         | \$ 20.00  |
| 6. | Replacement Plate                   | \$ 20.00  |
| 7. | Replacement Taxicab Drivers Licence | \$ 10.00  |



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE**

Municipal Office - P.O. Box 1000 – 2 Fifth Street  
Balmertown, Ontario  
P0V 1C0

Website: [www.red-lake.com](http://www.red-lake.com)  
E-Mail: [municipality@redlake.ca](mailto:municipality@redlake.ca)

Telephone: 807-735-2096  
Fax No.: 866-681-2954

**APPLICATION FOR TAXICAB DRIVERS LICENCE**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print in Full)

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Ontario Drivers Licence No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Mailing and Street Address: \_\_\_\_\_  
\_\_\_\_\_

.....  
Name and Address of Proposed Employer: \_\_\_\_\_  
\_\_\_\_\_

.....

Present Employer: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

.....  
The above information may be verified by the Municipality  
Please note, any incorrect or false information shall make this application invalid

Signature of Applicant: \_\_\_\_\_

.....  
Criminal Reference Check  
(Municipal Use Only)

In compliance with By-Law: ☐ Not in compliance with By-Law: ☐

.....

Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fee Received: **\$27.00** \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Licence No: \_\_\_\_\_ Municipal Cashier: \_\_\_\_\_



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Telephone: 807-735-2096  
Fax No.: 866-681-2954

**APPLICATION FOR TAXICAB VEHICLE LICENCE**

Date: \_\_\_\_\_ 20\_\_\_\_

I hereby make an application to license a Taxi Cab within the limits of The Municipality of Red Lake:

Name of Applicant: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Mailing and Street Address: \_\_\_\_\_

Make of Vehicle: \_\_\_\_\_ Year: \_\_\_\_\_

Model: \_\_\_\_\_ Serial No.: \_\_\_\_\_

Vehicle Licence Plate No: \_\_\_\_\_ Province: Ontario

Insurance Policy No: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Insurance Policy Date: From \_\_\_\_\_ to \_\_\_\_\_

Public Liability: \$ \_\_\_\_\_ Property Damages: \$ \_\_\_\_\_

Public Vehicles Act Registration No: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

.....

**Municipal Use Only**

Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fee Received: **\$53.00** \_\_\_\_\_ Receipt No: \_\_\_\_\_

Vehicle Licence No: \_\_\_\_\_ Municipal Cashier: \_\_\_\_\_



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Telephone: 807-735-2096  
Fax No.: 866-681-2954

**APPLICATION FOR TAXICAB OPERATORS LICENCE**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Last) (First)

Street Address: \_\_\_\_\_

P.O. Box: \_\_\_\_\_ Town: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Explain what your business activities will be: \_\_\_\_\_

\_\_\_\_\_

Name, Addresses of Principals (President, Managers, Etc.): \_\_\_\_\_

\_\_\_\_\_

Number of Persons to be employed: \_\_\_\_\_

Name, Addresses and Phone Numbers of three (3) References:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

.....  
**Municipal Use Only**

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Fee Received: **\$155.00** \_\_\_\_\_

Receipt No: \_\_\_\_\_

Licence No: \_\_\_\_\_

Municipal Cashier: \_\_\_\_\_





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Fax No.: 866-681-2954

**TRANSFER TAXICAB VEHICLE LICENCE**

Date: \_\_\_\_\_ 20\_\_\_\_

Owner: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

.....  
**Vehicle Originally Licensed:**

Make of Vehicle: \_\_\_\_\_ Year: \_\_\_\_\_

Model: \_\_\_\_\_ Serial No.: \_\_\_\_\_

Vehicle Licence Plate No: \_\_\_\_\_ Province: **Ontario**

Insurance Policy No: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Insurance Policy Date: From \_\_\_\_\_ to \_\_\_\_\_

Insurance Agent: \_\_\_\_\_

Public Liability: \$ \_\_\_\_\_ Property Damages: \$ \_\_\_\_\_

.....  
**Vehicle to Be Licensed:**

Make of Vehicle: \_\_\_\_\_ Year: \_\_\_\_\_

Model: \_\_\_\_\_ Serial No.: \_\_\_\_\_

Vehicle Licence Plate No: \_\_\_\_\_ Province: **Ontario**

Insurance Policy No: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Insurance Policy Date: From \_\_\_\_\_ to \_\_\_\_\_

Insurance Agent: \_\_\_\_\_

Public Liability: \$ \_\_\_\_\_ Property Damages: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

.....  
**Municipal Use Only**

Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fee Received: **\$20.00** \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Licence No.: \_\_\_\_\_ Municipal Cashier: \_\_\_\_\_



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Telephone: 807-735-2096  
Fax No.: 866-681-2954

**RENEWAL APPLICATION FOR TAXICAB OPERATORS LICENCE**

Date: \_\_\_\_\_ 20\_\_\_\_

I, \_\_\_\_\_ of \_\_\_\_\_  
(Print Name) (Print Company Name)

at \_\_\_\_\_

certify that I am applying for a renewal of a Taxi Operators Licence issued by the Corporation of the Municipality of Red Lake, and that no information has changed since the initial application.

Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

.....

**Municipal Use Only**

Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fee Received: **\$155.00** \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Licence No.: \_\_\_\_\_ Municipal Cashier: \_\_\_\_\_



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P0V 1C0

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Telephone: 807-735-2096  
Fax No.: 866-681-2954

**RENEWAL APPLICATION FOR TAXICAB DRIVERS LICENCE**

Date: \_\_\_\_\_, 20\_\_\_\_

I, \_\_\_\_\_  
(Please Print) certify that I am applying for renewal of a Taxicab

Driver's Licence, and that no information has changed and I have not been convicted under the Criminal Code of Canada, The Controlled Drugs and Substances Act, the Liquor Licence Act of Ontario, or the Highway Traffic Act of Ontario since my original application.

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

.....  
**Municipal Use Only**

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Fee Received: **\$27.00** \_\_\_\_\_

Receipt No.: \_\_\_\_\_

Licence No.: \_\_\_\_\_

Municipal Cashier: \_\_\_\_\_



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Fax No.: 866-681-2954

**Step 1. (Applicants Completes)**

**Owner / Applicant**

Name (Please Print): \_\_\_\_\_  
Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Province: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Street Number / Civic Address: \_\_\_\_\_

**Driveway Surface**

Granular "A": \_\_\_\_\_ Paved: \_\_\_\_\_ Other (specify): \_\_\_\_\_

**Entrance**

New Entrance: \_\_\_\_\_ Second Entrance: \_\_\_\_\_  
Lengthening of Existing: \_\_\_\_\_  
Available for Site Inspection – (Date): \_\_\_\_\_

**Step 2. (Municipality Completes)**

Date Administration Fee (\$100.00) Received: \_\_\_\_\_

Original: ☐ IDC      Copy: ☐ CBO      ☐ Applicant

**Step 3. (Municipality Completes)**

**Inspection and Approval**

Culvert Required: \_\_\_\_\_ Diameter: \_\_\_\_\_

Approved for Installation: \_\_\_\_\_

Signature of Infrastructure Development Co-coordinator: \_\_\_\_\_

Final Inspection (Date): \_\_\_\_\_

Signature of Infrastructure Development Co-coordinator: \_\_\_\_\_

Special Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Step 4. (Municipality Completes)**

Original: ☐ Applicant      Copy: ☐ IDC      ☐ CBO





## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### BUSINESS LICENCE FEES

|    |  |           |
|----|--|-----------|
| 1. | Home-Based Business Licence  | \$ 155.00 |
| 2. | Food Service Vehicle Licence   | \$ 255.00 |
| 3. | Itinerant Salesperson Licence  | \$ 380.00 |
| 4. | Special Event Licence  | \$ 130.00 |
| 5. | Replacement Licence – (New Licence)  | \$ 25.00  |
| 6. | Replacement Licence – (Copy of Original)                                   | \$ 10.00  |
| 7. | Late Renewal Fee<br>(After January 31 following year)(Home-Based Business) | \$ 15.00  |



## THE CORPORATION OF THE MUNICIPALITY OF RED LAKE

### DOG FEES

The following fees shall be paid at the Red Lake Municipal Office:

#### 1. ANNUAL LICENSE FEES:

|     |                                     |                  |
|-----|-------------------------------------|------------------|
| 1.1 | Spayed/Neutered                     | \$ 17.00         |
| 1.2 | Non-Spayed/Non-Neutered             | \$ 32.00         |
| 1.3 | Additional Dog in Excess of Two (2) | \$100.00 per dog |
| 1.4 | Replacement Tag                     | \$ 5.00          |
| 1.5 | Transfer Owner Fee                  | \$ 5.00          |
| 1.6 | Late Fee                            | \$ 10.00         |
| 1.7 | Working Dog                         | \$ 0.00          |

#### 2. POUND FEES:

|     |  |                 |
|-----|--|-----------------|
| 2.1 | First (1 <sup>st</sup> ) Offense                   | \$ 80.00        |
|     | Second (2 <sup>nd</sup> ) Offense                  | \$ 155.00       |
|     | Third (3 <sup>rd</sup> ) and Subsequent Offense(s) | \$ 205.00       |
|     | Maintenance Fee per day, excluding day of pick-up  | \$ 35.00        |
| 2.2 | Destroy Dog  | \$ 200.00       |
| 2.3 | Surrender Fee                                      | \$ 100.00       |
|     | <b>Release Fee – After Hours</b>                   | <b>\$ 20.00</b> |



## **THE CORPORATION OF THE MUNICIPALITY OF RED LAKE MEMORIAL TREE PROGRAM**

A memorial tree program is a unique way to provide a living tribute in commemoration of a friend or loved one. It can provide a sense of comfort and a site of reflection for the community.

The program will take place at Phillip Thomas Vinet Centennial Park and Rahill Beach

The social benefits include the harmonization of parks with the surrounding nature, as well as adding character and beauty to parks.

The cultural benefits include providing commemoration of the municipality's past community members, as well as showcasing Red Lake's natural environment in a protected setting.

There are many environmental benefits to this program. Trees filter and remove pollutants, carbon dioxide and sulphur dioxide. Trees use run-off water that would normally flow into our storm system and waterways. They provide homes, food and protection for birds and mammals. Trees also allow the elimination of monoculture that can devastate parks and forests.

The economic benefit of this program is subscription revenue would create a permanent reserve to ensure tree replacement, as required.

The subscriber will pay as per the tariff of fees. The Municipality creates a reserve with the revenue.

The subscriber receives:

- A vinyl plaque (5"x7") mounted on a 4"x4" PWT post elevated 12" above ground
- The plaque will be replaced if damaged or destroyed as long as subscriber is active in the program.
- Each plaque will be inscribed with three (3) lines of note, which shall be approved by the Operations Superintendent.
- A guarantee of ten (10) years of tree life. If a tree is not alive within ten years it will be replaced by the Municipality.
- A right of tree replacement with a renewal subscription if the tree dies after 10 consecutive years of life.

### **MEMORIAL TREE PROGRAM**

|  |                                 |
|--|---------------------------------|
| Phillip Thomas Vinet Centennial Park Tree Planting Program | \$ 360.00 plus applicable taxes |
| Rahill Beach Tree Planting Program                         | \$ 360.00 plus applicable taxes |



**THE CORPORATION OF THE MUNICIPALITY OF RED LAKE  
MEMORIAL TREE PROGRAM CONTRACT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PREFERRED SPECIES: \_\_\_\_\_

LOCATION: \_\_\_\_\_

(Municipal staff will contact the donor to confirm location and availability)

**PLAQUE INFORMATION:**

The plaques are black with white lettering and are 5"x7" in size. There is room for 3 lines as shown below

IN LOVING MEMORY

JOHN AND MARY

JOHNSON

I, the undersigned, agree to the fee (\$ 360 Plus HST) and terms and conditions for a memorial tree as per the attached Tree Memorial Policy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donor's Signature

Municipality of Red Lake  
2 Fifth Street  
Box 1000  
Balmertown, ON  
P0V 1C0

Phone: (807) 735-2096  
Fax: 866-681-2954  
E-mail: [municipality@redlake.ca](mailto:municipality@redlake.ca)





**RAHILL BEACH TREE PLANTINGS: 2004 - 2012**

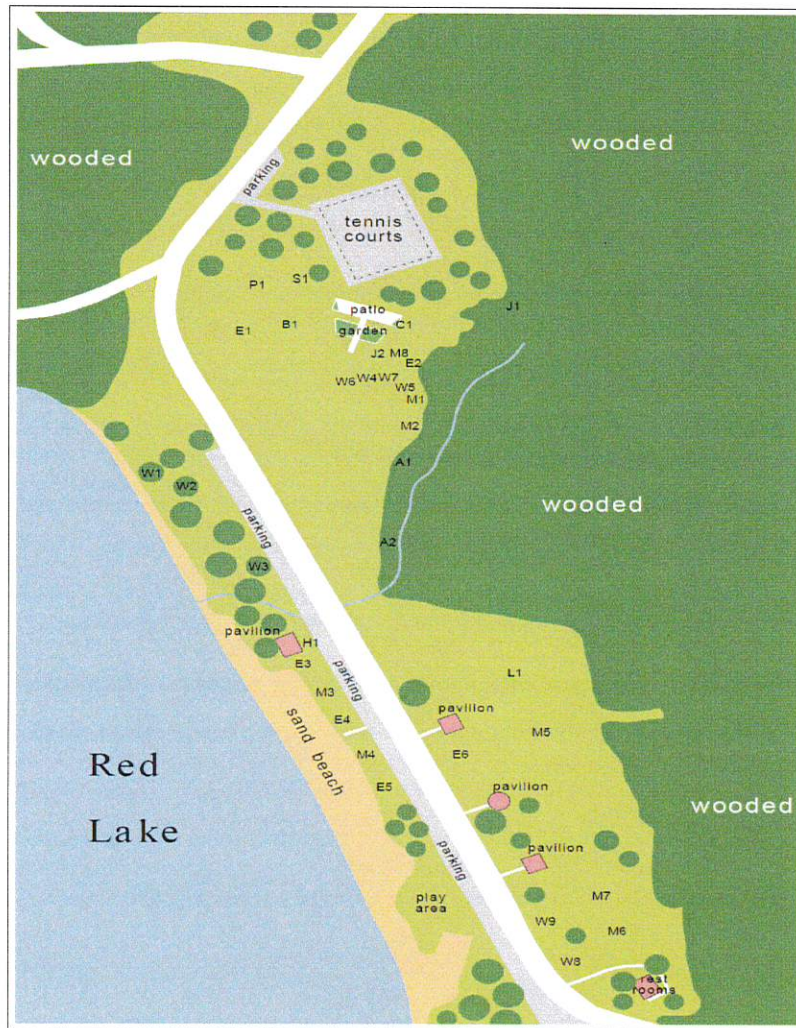
(See attached map for tree locations)

| <b><u>CODE</u></b> | <b><u>COMMON NAME</u></b>  | <b><u>SCIENTIFIC NAME</u></b>           |
|--------------------|----------------------------|---|
| A1-A2              | Green Ash                  | <i>Fraxinus pennsylvanica</i>           |
| B1                 | Cutleaf Weeping Birch      | <i>Betula pendula laciniata</i>         |
| C1                 | Red Pine                   | <i>Pinus resinosa</i>                   |
| E1-E6              | White Elm                  | <i>Ulmus americana</i> 'Brandon'        |
| F1-F7              | 'Prairie Spire' Green Ash  | <i>Fraxinus pennsylvanica</i> 'Rugby'   |
| H1                 | Hackberry                  | <i>Celtis occidentalis</i> (adopted)    |
| J1-J2              | Butternut                  | <i>Juglans cinerea</i>                  |
| L1                 | American Basswood (Linden) | <i>Tilia americana</i>                  |
| M1, 2, 5, 8        | Silver Maple               | <i>Acer saccharinum</i> (adopted)       |
| M3, 4, 6           | Silver Maple               | <i>Acer saccharinum</i>                 |
| M7                 | 'Freeman' Maple            | <i>Acer X freemani</i>                  |
| P1                 | Columnar Swedish Aspen     | <i>Populus tremula</i> 'Erecta'         |
| S1                 | Silver Buffaloberry        | <i>Shepherdia argentea</i> (male plant) |
| W1, 2, 3           | 'Silky' White Willow       | <i>Salix alba sericea</i> (adopted)     |
| W4-W8              | 'Silky' White Willow       | <i>Salix alba sericea</i>               |
| W9                 | Laurel Willow              | <i>Salix pentandra</i>                  |



## Rahill Beach Tree Plantings: 2004-12

(See attached sheet for explanation of codes.)



### LEGEND

|      |        |        |          |
|------|--------|--------|----------|
| turf | wooded | garden | building |
|------|--------|--------|----------|



**PHILLIP THOMAS VINET CENTENNIAL PARK TREE PLANTINGS: 2011**  
(See attached map for tree locations)

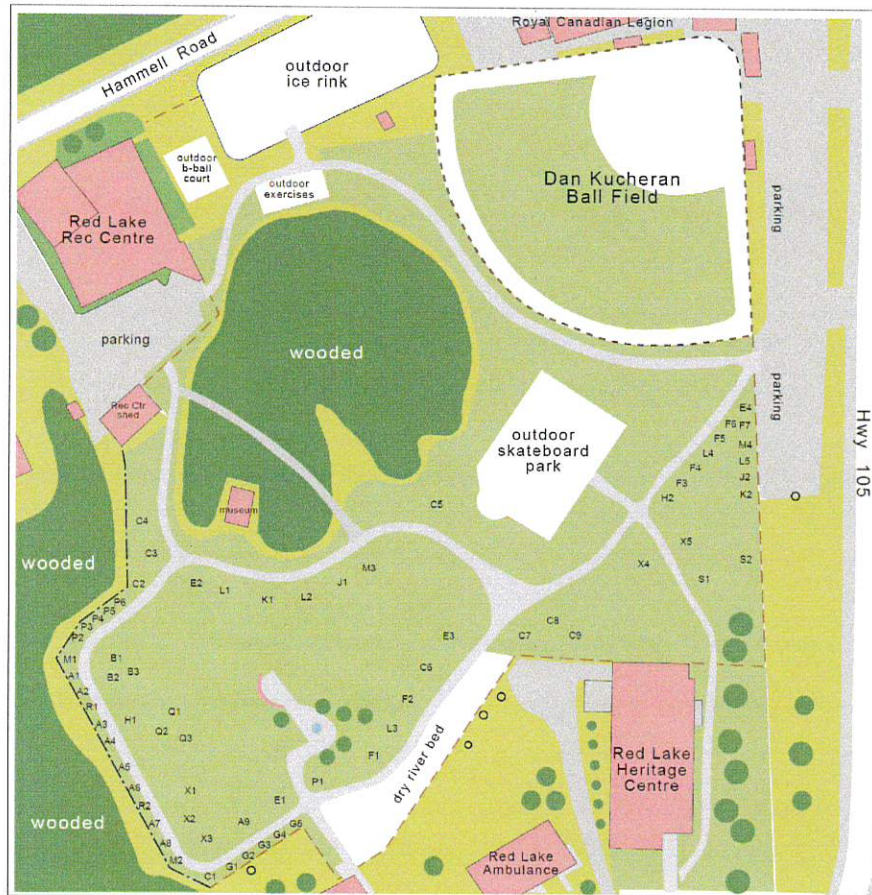
| <b><u>CODE</u></b> | <b><u>COMMON NAME</u></b>       | <b><u>SCIENTIFIC NAME</u></b>             |
|--------------------|---------------------------------|---|
| A1-A9              | 'Prairie Spire' Green Ash       | <i>Fraxinus pennsylvanica</i> 'Rugby'     |
| B1-B3              | Cutleaf Weeping Birch           | <i>Betula pendula laciniata</i>           |
| C1-C9              | White Spruce                    | <i>Picea glauca</i> 'Densata'             |
| E1-E4              | White Elm                       | <i>Ulmus americana</i> 'Brandon'          |
| F1-F7              | 'Prairie Spire' Green Ash       | <i>Fraxinus pennsylvanica</i> 'Rugby'     |
| G1-G5              | 'Gladiator' Rosybloom Crabapple | <i>Malus x adstringens</i> 'Durleo'       |
| H1-H2              | Black Walnut                    | <i>Juglans nigra</i>                      |
| J1-J2              | Butternut                       | <i>Juglans cinerea</i>                    |
| K1-K2              | Ohio Buckeye                    | <i>Aesculus glabra</i>                    |
| L1, L4             | American Basswood (Linden)      | <i>Tilia americana</i>                    |
| L2, L3, L5         | 'Harvest Gold' Linden           | <i>Tilia mongolica</i> 'Harvest Gold'     |
| M1-M4              | Silver Maple                    | <i>Acer saccharinum</i> 'Silver Cloud'    |
| P1-P6              | Columnar Swedish Aspen          | <i>Populus tremula</i> 'Erecta'           |
| Q1-Q3              | Bur Oak                         | <i>Quercus macrocarpa</i>                 |
| R1-R2              | Northern Pin Oak                | <i>Quercus ellipsoidalis</i>              |
| S1-S2              | European Mountain-ash           | <i>Sorbus aucuparia</i>                   |
| X1-X3              | Cottonwood (hybrid)             | <i>Populus x canadensis</i> 'Prairie Sky' |





## Centennial Park Tree Plantings: 2011

(See attached sheet for explanation of codes.)



LEGEND    sod    coarse turf    wooded    garden    building