

August 26, 2025

Invitation to Tender
Project: Winter Maintenance Operations at RLMCMH

ADDENDUM #18-2025-001

The Municipality of Red Lake has received questions related to this ITT after the published deadline. While the deadline for inquiries has passed, in the interest of fairness and transparency, the Municipality has determined that responses will be provided to all Bidders by way of this addendum.

Q1: Are there any addend[a]?

A1: Not currently other than this one that will be issued. All addenda will be emailed directly to those that have filled out the registration form as well as posted on the municipal website.

Q2: How would the sand/salt loading work? Would someone be available to load in the am?

A2: The Public Works Supervisor or designate will be the point of contact when needing salt/sand. This shall be loaded on the day of call out.

Q3: Will the municipality do the sanding or plowing some of the time?

A3: No, the successful Proponent will be responsible for all plowing and sanding.

Q4: What time would they decide to plow or sand? I see it says aim to finish by 7; how hard and fast is this?

A4: The timeline of 7:00am is preferred but the Municipality understands when snow accumulation doesn't allow for it to be completed that quickly.

Q5: It's asking for two year commitment on price per round. It is difficult to know exactly how long it will take per round when I haven't done it previously. I don't want to quote too high or too low. Any suggestions how to approach this?

A5: Section 4.1 establishes that the contract is for the 2025–2026 season, with an optional one-year extension (2026–2027) upon mutual agreement. Should the Municipality elect to extend the contract, notice will be provided by July 1, 2026, and the Contractor must confirm acceptance of the Year 2 pricing within ten (10) business days.

Bidders are required to provide both Year 1 and Year 2 pricing in Appendix H at the time of submission. Submissions will be evaluated via the method stated in Section 2 of Appendix H. If awarded, pricing shall remain fixed for the duration of the contract and no adjustments to submitted pricing will be permitted after bid close.

As stated in Section 4.1, if the successful Contractor declines to extend the contract for the second year, they will be ineligible to bid on any tender issued for the same services for the 2026–2027 season. Bidders are welcome to visit the site, on their own time, in advance of submission, to assess the scope and site conditions to inform their bid.

The Municipality is not permitted to provide advice on how bidders develop or calculate their pricing, beyond what is stated in the procurement document. However, the Municipality recognizes that there is a difference in time and effort between a Snow Control/Plowing call-out (plowing and ice control) and an Ice Control/Sand-Salt call-out (no plowing). For that reason, the Pricing Form in Appendix H requests pricing for both situations.

Q6: There is an opening in the fence towards the storage area below the ramp from upper parking lot. Can I push snow through that opening?

A6: No, the designated snow storage areas are marked on Appendix B – Snow Storage Areas.

Q7: Can I pile snow behind heritage center and behind bottom side of pharmacy?

A7: No, the designated snow storage areas are marked on Appendix B – Snow Storage Areas.

To allow all Bidders sufficient time to incorporate these clarifications, the Submission Deadline has been extended as follows:

Original Submission Deadline: Friday August 29, 2025

Revised Submission Deadline: Friday September 5, 2025

All other terms and conditions of the ITT remain unchanged.

[End of Addendum 18-2025-001]