



**The Corporation of the Municipality of Red Lake
PLANNING ADVISORY COMMITTEE**

**MINUTES OF A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS
ON 11 NOVEMBER 2025 @ 5:00 P.M.**

Present:	Jerrett Landry	Chair
	Dale Butterfield	Member
	Janet Hager	Member
	Allistair McRae	Member
	Everette Okanski	Member
Staff:	Michelle Hendry	CAO/Secretary-Treasurer
	Chris Jones	Municipal Planning Consultant (Virtual)
	Kristina Grondin	Recording Secretary

1. CALL MEETING TO ORDER

- 1.1 The meeting was called to order at 5:00 p.m.
- 1.2 Land Acknowledgment Statement.

We, the Municipality of Red Lake acknowledge that our foundation and the spaces in which we live and maintain are on the lands of the Anishinaapek of Red Lake; the traditional lands of Lac Seul and Wabauskang First Nations, and Treaty 3 territory. As we are all Treaty people, we will continue to cherish our reciprocity of all our relationships on these sacred Lands and Waters.

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- (a) For the agenda for this meeting; and
- (b) For minutes of a meeting at which a member was not in attendance.

None disclosed.

3. PUBLIC MEETING(S):

- 3.1 Application for Official Plan Amendment (D09-25-02) and Application for Zoning By-Law Amendment (D14-25-02); 4 Fifth Street, Balmertown.

The Chair advised the public hearing was being held by the Planning Advisory Committee to hear public comments regarding an Application for Official Plan Amendment (D09-25-02) and an Application for Zoning By-Law Amendment (D14-25-02); 4 Fifth Street, Balmertown. The purpose of the Official Plan amendment is to create a special policy that would allow the subject lands to be used for residential purposes. The purpose of the Zoning By-Law amendment is to rezone lands from Townsite Commercial (C1) Zone to the Townsite Commercial Exception (C1-2) Zone.

The CAO advised that notice of this public meeting was given by circulating a notice to all persons and public bodies as prescribed under the Ontario Planning Act Regulation, including providing notice on the Municipal website, posted on the door at the Municipal Office, and mailed to properties within 120 metres of the subject lands. The Municipality received one written submission from the Ministry of Municipal Affairs and Housing.

The Municipal Planning Consultant presented his report to the Committee and recommended approval of the applications to bring the current use of the subject lands into compliance with the Official Plan and Zoning By-Law while maintaining the ability for commercial use.

No questions were heard from the Committee. No members of the public in attendance.

The public hearing was closed at 5:10 p.m.

The Committee concurred to address Item 6.1 at this time.

It was:

Moved by Dale Butterfield

Seconded by Janet Hager

(PAC-09-25)

RESOLVED that the Planning Advisory Committee hereby recommends that Council receives the Staff Report prepared by Chris Jones, Municipal Planning Services Ltd. dated September 1st, 2025, regarding Official Plan Amendment No. 11 and a Zoning By-Law Amendment for lands located at 4 Fifth Street, Balmertown; and

BE IT FURTHER RESOLVED that the Planning Advisory Committee recommends that Council approves the Application for Official Plan Amendment (D09-25-02); 4 Fifth Street, Balmertown, to create a special policy in the Townsite Employment designation that would allow the subject lands to be used for residential uses in addition to all other uses in the Townsite Employment designation; and

FURTHER RESOLVED that the Planning Advisory Committee hereby recommends that Council approves the Application for Zoning By-Law Amendment (D14-25-2); 4 Fifth Street, Balmertown, to change the zoning of the subject lands from Townsite Commercial (C1) Zone to a Townsite Commercial Exception (C1-2) Zone that would authorize the subject lands to be utilized for residential use.

CARRIED

4. DELEGATION/DEPUTATIONS

None at this time.

5. PREVIOUS MINUTES

5.1 Planning Advisory Committee Minutes – 08 July 2025.

It was:

Moved by Allistair McRae

Seconded by Dale Butterfield

(PAC-10-25)

RESOLVED that the Planning Advisory Committee hereby approves the Minutes of a Regular Meeting held on 08 July 2025, as presented.

CARRIED

6. APPLICATIONS

6.1 Application for Official Plan Amendment (D09-25-02) and Application for Zoning By-Law Amendment (D14-25-02); 4 Fifth Street, Balmertown.

The Committee concurred to address this item under Item 3.1.

7. UNFINISHED BUSINESS:

None at this time.

8. NEW BUSINESS:

None at this time.

9. CLOSED MEETING

None at this time.

10. NEXT MEETING

Tuesday, December 9th, 2025, at 5:00 pm.

11. ADJOURNMENT

It was:

Moved by Dale Butterfield

Seconded by Allistair McRae

(PAC-11-25)

RESOLVED that the Planning Advisory Committee hereby adjourns from a Regular Meeting held November 11th, 2025, at 5:17 p.m.

CARRIED

CERTIFIED CORRECT:

Jerrett Landry, Chair

Michelle Hendry, CAO/Secretary-Treasurer